

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
November 14, 2023 6:00 pm
Council Chambers

A

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Committee Meeting Minutes
 - October 24, 2023
2. Council Meeting Minutes
 - October 24, 2023
3. Organizational Meeting Minutes
 - October 24, 2023

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - WBRA October Update
 - Crowsnest/Pincher Creek Landfill October Minutes
2. Councillor Rick Lemire – Division 2
3. Reeve Dave Cox – Division 3
4. Councillor Harold Hollingshead - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations
 - a) Public Works Operations Report
 - Report from Public Works dated November 8, 2023
 - Public Works Call Log
 - b) Utilities & Infrastructure Report
 - Report from Public Works/Administration dated November 8, 2023
2. Finance
 - a) Q3 2023 Financial Summary
 - Report from Director of Finance, dated November 9, 2023
 - b) Carry Forward Reserve – 2023 Adjustment
 - Report from Director of Finance, dated November 8, 2023
3. Planning and Community Services
4. Municipal
 - a) Administrative Support Activity
 - Report from Administration, dated November 8, 2023

H. CORRESPONDENCE

1. For Action
 - a) Parade of Lights – November 17, 2023
 - Is Council interested in taking part this year?
 - b) Budget Consideration for 2024 H3TDA Membership Fee
 - c) Fire Underwriters Survey supports Canada's volunteer firefighters, our first responders
 - d) Request for Funding – New Years Fireworks
 - Castle Mountain Resort

2. For Information

- a) Alberta Clean Energy Benefits
 - Map of benefits provided by Alberta SouthWest
- b) NGTL West Path Delivery 2023 Project: In-Service Announcement
 - NGTL In-Service Notification
 - TC Energy Brochure – Living and Working Near Pipelines
- c) TC Energy Blowdown - NE 11-8-3 W5M - Nov 29th to Nov 30th
 - NGTL Notification Map
 - Blowdown Fact Sheet

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Lundbreck 2nd Street Drainage Options – FOIP Sec. 24.1.a
- b) Loss of Cattle – FOIP Sec. 24.1.a
- c) Appointment of Member to Committee – Chinook Intermunicipal Subdivision and Development Appeal Board – FOIP Sec. 19.1

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, October 24, 2023 2:00 pm
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Harold Hollingshead.

Staff: CAO Roland Milligan, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Patrick Gauvreau, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Tony Bruder

Moved that the agenda for the October 24, 2023 Council Committee Meeting be amended to include:

- Closed Session – Draft PCREMO Budget – FOIP. Sec 23.1.a

AND THAT the agenda be approved as amended.

Carried

2. Delegations

3. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 2:03 pm.

- a) Application for Appointment to Municipal Planning Commission – FOIP Sec. 19.1
- b) Draft Capital Budget – FOIP Sec. 24.1.a
- c) Draft PCREMO Budget – FOIP Sec. 23.1.a

Councillor John MacGarva

Moved that Council move out of closed session, the time being 4:12 pm.

Carried

4. Water Situation Update

Utilities & Infrastructure Manager David Desabrais presented the updated water situation information.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, OCTOBER 24, 2023

5. Round Table

6. Adjournment

Councillor Harold Hollingshead

Moved that the Committee Meeting adjourn, the time being 5:20 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
OCTOBER 24, 2023

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The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 24, 2023 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, Harold Hollingshead and John MacGarva.

STAFF CAO Roland Milligan, Utilities & Infrastructure Manager David Desabrais, Public Works Manager Patrick Gauvreau, Financial Manager Brendan Schlossberger, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Harold Hollingshead 23/415

Moved that the Council Agenda for October 24, 2023 be amended to include:

Delegation:

- Legion Presentation of Poppy

Business Arising from the Minutes:

- PC REMO Draft Budget – Response

Operations:

- Disposal of Grader Unit 062
- Alberta Municipal Water/Wastewater Partnership Grant

Municipal:

- Crowsnest Pass RCMP Detachment Request

Information Action:

- AUC Engagement Session

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

Fred White and Alan Wilson with the Royal Canadian Legion Pincher Creek Branch #43 presented the Reeve, Council and staff with the first poppy of the season.

Fred White and Alan Wilson left the meeting at this time, the time being 6:08 pm.

C. MINUTES

- 1) Council Committee Meeting Minutes – October 10, 2023

Councillor Dave Cox 23/416

Moved that the minutes of the Council Committee Meeting of October 10, 2023 be approved as presented.

Carried

- 2) Council Meeting Minutes - October 10, 2023

Councillor Tony Bruder 23/417

Moved that the minutes of the Council Meeting of October 10, 2023 be approved as presented.

Carried

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 Municipal District of Pincher Creek No. 9
 October 24, 2023

3) Special Council Meeting Minutes - October 12, 2023

Councillor John MacGarva 23/418

Moved that the minutes of the Special Council Meeting of October 12, 2023 be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

a) Evolugen – Sunrise Solar Project

Councillor Dave Cox 23/419

Moved that the presentation from Evolugen – Sunrise Solar Project, from the Committee meeting of October 10, 2023, be received as information.

Carried

b) PCREMO Draft Budget – Response

Councillor Tony Bruder 23/420

Moved that in regards to PCREMO draft budget, Council advise that:

- Deputy DEMs shall contribute no more than 50 working hours each; and
- Training requests for Deputy DEMs or other employees shall be recommended and approved by the employee's respective Municipality, any costs for such training shall be borne by their respective municipality.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - ORRSC Board Meeting Minutes June 2023
 - Crowsnest Pincher Creek Landfill Association
2. Reeve Rick Lemire – Division 2
 - Pincher Creek Chamber of Commerce Annual Awards Night
3. Councillor Dave Cox – Division 3
 - Tour of solar farm
4. Councillor Harold Hollingshead - Division 4
 - Ratepayer calls on road conditions
5. Councillor John MacGarva – Division 5
 - Joint Health and Safety
 - Pincher Creek Chamber of Commerce Annual Awards Night
 - Ratepayer calls on roads

Councillor Dave Cox 23/421

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 October 24, 2023

1. Operations

a) Public Works Operations Report

Councillor Tony Bruder 23/422

Moved that Council receive the Public Works Operations Report, including the call log, for the period October 5, 2023 to October 19, 2023 as information.

Carried

b) Utilities & Infrastructure Report

Councillor John MacGarva 23/423

Moved that Council receive the Utilities & Infrastructure Report for the period October 5, 2023 to October 17, 2023 as information.

Carried

c) Therriault & Fish Lake Dam Studies

Councillor Tony Bruder 23/424

Moved that the Therriault & Fish Lake Dam Studies be received as information.

Carried

d) Disposal of Grader Unit 062

Councillor Harold Hollingshead 23/425

Moved that Council amend the 2023 Budget to dispose of Grader Unit 62 and keep Unit 61;

AND THAT Council approve the disposal of Grader Unit 62 by the end of December 31, 2024.

Carried

e) Alberta Municipal Water/Wastewater Partnership Grant (AMWWP)

Councillor Tony Bruder 23/426

Moved that Council approve up to \$10,000 from the Water and Wastewater Infrastructure Reserve (6-12-0-758-6740) to support preliminary scoping required for a grant submission under the Alberta Municipal Water/Wastewater Partnership for Large Volume Raw Water Storage;

AND THAT the submission of the grant be brought back to Council for decision prior to the November 30, 2023 deadline.

Carried

2. Finance

Brendan Schlossberger left the meeting at this time, the time being 7:19 pm.

3. Development and Community Services

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 Council Meeting
 Municipal District of Pincher Creek No. 9
 October 24, 2023

a) Road Closure Bylaw 1339-22

Councillor Dave Cox 23/427

Moved that Bylaw 1339-22, being the bylaw for the purpose of closing to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE EAST OF SE 4-7-2-5 AND FORMING PART OF LOT 1, BLOCK 1, DESCRIPTIVE PLAN _____ CONTAINING 1.50 HECTARES (3.71 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS,

be given second reading.

Carried

Councillor John MacGarva 23/428

Moved that Bylaw 1339-22 be given third reading.

Carried

Laura McKinnon left the meeting at this time, the time being 7:21 pm.

4. Municipal

a) Chief Administrative Officer Report

Councillor Harold Hollingshead 23/429

Moved that Council receive for information, the Chief Administrative Officer's report for the period of October 6, 2023 to October 20, 2023.

Carried

b) Crowsnest Pass RCMP Detachment Request

Councillor Tony Bruder 23/430

Moved that any interested Councillor be authorized to attend the upcoming Crowsnest Pass RCMP Detachment community meeting on October 26, 2023.

Carried

H. CORRESPONDENCE

1. For Action

a) Royal Canadian Legion Request

Councillor Dave Cox 23/431

Moved that Council authorize:

- Pincher Creek Branch #43 Members and Pincher Creek Branch #43 Ladies Auxiliary Members to canvas businesses, individuals and organizations beginning October 11, 2023 for the sale of wreaths and donations to the Royal Canadian Legion Pincher Creek Branch #43 Poppy Fund,
- Distribution of poppy boxes, as soon as authorized by Dominion Command,
- Youth Groups to canvas the residential areas with poppies on the first Saturday in November,

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- AND FURTHER THAT Council Declare the week of November 5 to 11, 2023 as “Veterans’ Week”

Carried

Patrick Gauvreau and David Desabrais left the meeting at this time, the time being 7:25 pm.

b) AUC Engagement Session

Councillor Dave Cox 23/432

Moved that any interested Councillor be authorized to attend either the in person, or zoom meeting, for the AUC Engagement for Electricity Development Inquiry session.

Carried

2. For Information

Councillor Tony Bruder 23/433

Moved that the following be accepted as information:

- CPR Holiday Train - MD of Pincher Creek
 - December 12, 2023 10:45 to 11:15 am
- Climate and Land Use Alliance (CALUA) Meeting
 - MD Chambers Monday October 30, 2023 at 4:30 pm
- Irrigators Warned to Plan for Shortages
 - Article Regarding Oldman Dam Water Levels, Western Producer

Carried

I. NEW BUSINESS

J. CLOSED SESSION

K. ADJOURNMENT

Councillor John MacGarva 23/434

Moved that Council adjourn the meeting, the time being 7:37 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
ORGANIZATIONAL COUNCIL MEETING
OCTOBER 24, 2023

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 24, 2023, following the regular Council meeting, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Dave Cox, Deputy Reeve John MacGarva, Councillors Tony Bruder, Harold Hollingshead and Rick Lemire.

STAFF CAO Roland Milligan and Executive Assistant Jessica McClelland.

A. CALL TO ORDER

CAO Roland Milligan called the Council Meeting to order, the time being 7:45 pm.

B. ELECTION OF REEVE

CAO Roland Milligan asked Council for nominations for the position of Reeve, Councillor Tony Bruder nominated Councillor Rick Lemire and Councillor John MacGarva nominated Councillor Dave Cox.

CAO Roland Milligan asked for other nominations another two times. No other nominations were received.

Council voted by ballot and Councillor Dave Cox was elected Reeve.

Reeve Dave Cox assumed the chair.

C. ELECTION OF DEPUTY REEVE

Reeve Dave Cox asked Council for nominations for the position of Deputy Reeve. Councillor Harold Hollingshead nominated Councillor John MacGarva and Councillor Rick Lemire nominated Councillor Tony Bruder.

Reeve Dave Cox asked for other nominations another two times. No other nominations were received.

Council voted by ballot and Councillor John MacGarva was elected Deputy Reeve.

Councillor Tony Bruder 23/435

Moved that the ballots of the election of Reeve and Deputy Reeve be destroyed.

Carried

D. REVIEW OF CODE OF CONDUCT

Code of Conduct was discussed. All of Council confirmed the Code of Conduct.

E. ADOPTION OF AGENDA

Councillor Rick Lemire 23/436

Moved that the Organizational Agenda for October 24, 2023 be approved as presented.

Carried

F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Tony Bruder 23/437

Moved that Reeve Dave Cox, or Deputy Reeve John MacGarva, and the CAO, Director of Finance, or Finance Manager are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9.

Carried

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 Organizational Meeting
 Municipal District of Pincher Creek No. 9
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G. APPOINTMENT OF AUDITORS

Councillor Harold Hollingshead 23/438

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2024.

Carried

H. MEETING TIMES AND DATES

Councillor John MacGarva 23/439

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the third Tuesday of each month, starting at 5:00 pm
- Council Meetings be held the second and fourth Tuesday of each month, starting at 5:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- Foothills Little Bow
- Joint Cowley and MD Council Meetings
- Joint Crowsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Joint Town and MD Council Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Road Tours with Public Works Manager
- RMA (Rural Municipalities of Alberta)
- Regional Emergency Management Organization
- Subdivision Authority

I. COMMITTEES/ BOARDS APPOINTMENTS

(1) Agricultural Service Board

Councillor Tony Bruder 23/440

Moved the following be appointed to the Agricultural Service Board for 2024;

- Councillors Tony Bruder and Harold Hollingshead
- Alternate: Reeve Dave Cox
- Members at Large: Anna Welsch

Carried

(2) Agricultural Service Board Appeal Committee

Councillor John MacGarva 23/441

Moved the following be appointed to the Agricultural Service Board Appeal Committee for 2024;

- Reeve Dave Cox and Councillors John MacGarva, and Rick Lemire

Carried

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(3) Airport Committee

Councillor Tony Bruder 23/442

Moved the following be appointed to the Airport Committee for 2024;

- Councillors John MacGarva and Harold Hollingshead
- Alternate: Reeve Dave Cox
- Member at Large: Leo Reedyk

Carried

(4) Alberta Southwest Regional Alliance

Councillor Harold Hollingshead 23/443

Moved the following be appointed to Alberta Southwest Regional Alliance for 2024;

- Councillor Rick Lemire
- Alternate: Councillor Tony Bruder

Carried

(5) Alternative Land Use System Partnership Advisory Committee (ALUS)

Councillor Harold Hollingshead 23/444

Moved the following be appointed to Alternative Land Use System Partnership Advisory Committee (ALUS) for 2024;

- Councillor Tony Bruder
- Members at Large: Dixon Hammond, Denis Lastuka and Mark Zoratti

Carried

(6) Beaver Mines Community Association

- Reeve Dave Cox

(7) Castle Mountain Community Association

- Reeve Dave Cox

(8) Chinook Arch Regional Library Board

Councillor Harold Hollingshead 23/445

Moved the following be appointed to the Chinook Arch Regional Library Board for 2024;

- Reeve Dave Cox

Carried

(9) Crowsnest Pincher Creek Landfill Association

Councillor Rick Lemire 23/446

Moved the following be appointed to the Crowsnest Pincher Creek Landfill Association for 2024;

- Councillor Tony Bruder
- Alternate – Councillor John MacGarva

Carried

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(10) Pincher Creek Joint Emergency Management Committee (EAC)

Councillor Harold Hollingshead 23/447

Moved the following be appointed to the Pincher Creek Joint Emergency Management Committee (EAC) for 2024;

- Councillors John MacGarva and Tony Bruder
- Alternate – Reeve Dave Cox

Carried

(11) Family and Community Support Services (FCSS)

Councillor Tony Bruder 23/448

Moved the following be appointed to Family and Community Support Services (FCSS) for 2024;

- Councillor Harold Hollingshead
- Alternate – Councillor John MacGarva

Carried

(12) Health Professionals Attraction and Retention

Councillor Harold Hollingshead 23/449

Moved the following be appointed to the Health Professionals Attraction and Retention for 2024;

- Reeve Dave Cox

Carried

(13) Highway 3 Twinning Development Association (H3TDA)

Councillor John MacGarva 23/450

Moved the following be appointed to the Highway 3 Twinning Development Association (H3TDA) for 2024;

- Reeve Dave Cox
- Alternate: Councillor John MacGarva

Carried

(14) Intercolaborative Framework Committee with the Town of Pincher Creek (ICF)

Councillor Tony Bruder 23/451

Moved the following be appointed to the Intercolaborative Framework Committee with the Town of Pincher Creek (ICF) for 2024;

- Councillors Rick Lemire and Harold Hollingshead
- Alternate: Reeve Dave Cox

Carried

(15) Intermunicipal Development Committees (IMDP)

a) Town of Pincher Creek

Councillor Harold Hollingshead 23/452

Moved the following be appointed to the Intermunicipal Development Committee (IMDP) for the Town of Pincher Creek, for 2024;

- Councillors Rick Lemire and Tony Bruder
- Alternate: Reeve Dave Cox

Carried

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b) Municipality Crowsnest Pass

Councillor Rick Lemire 23/453

Moved the following be appointed to the Intermunicipal Development Committee (IMDP) for the Municipality of the Crowsnest Pass, for 2024;

- Reeve Dave Cox and Councillor John MacGarva

Carried

c) MD of Ranchlands

Councillor Rick Lemire 23/454

Moved the following be appointed to the Intermunicipal Development Committee (IMDP) for the MD of Ranchlands, for 2024;

- Councillors John MacGarva and Harold Hollingshead

Carried

d) MD of Willow Creek

Councillor Rick Lemire 23/455

Moved the following be appointed to the Intermunicipal Development Committee (IMDP) for the MD of Willow Creek, for 2024;

- Councillors Rick Lemire and Harold Hollingshead

Carried

e) Cardston County

Councillor Rick Lemire 23/456

Moved the following be appointed to the Intermunicipal Development Committee (IMDP) for Cardston County, for 2024;

- Councillors Rick Lemire and Tony Bruder

Carried

(16) Joint Funding Sub Committee

Councillor John MacGarva 23/457

Moved the following be appointed to the Joint Funding Sub Committee for 2024;

- Reeve Dave Cox and Councillor Tony Bruder
- Alternate: Councillor Rick Lemire

Carried

(17) Joint Health and Safety Committee

Councillor Rick Lemire 23/458

Moved the following be appointed to the Joint Health and Safety Committee for 2024;

- Councillor John MacGarva
- Alternate: Councillor Tony Bruder

Carried

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- (18) Lundbreck Citizens Council
- Councillor John MacGarva

- (19) Mayors and Reeves
- Reeve Dave Cox
 - Deputy Reeve John MacGarva

- (20) Municipal Planning Commission (Members at Large)

Councillor Tony Bruder 23/459

Moved the following be appointed to the Municipal Planning Commission for 2024;

- Jeff Hammond and Laurie Klassen

Carried

Council thanks Jim Welsch for his years of service as a member at large on the Municipal Planning Commission.

- (21) Municipal Scholarship Committee

Councillor Harold Hollingshead 23/460

Moved the following be appointed to the Municipal Scholarship Committee for 2024;

- Councillor Rick Lemire

Carried

- (22) Oldman River Regional Services Commission (ORRSC)

Councillor Harold Hollingshead 23/461

Moved the following be appointed to the Oldman River Regional Services Commission (ORRSC) for 2024;

- Councillor Tony Bruder
- Alternate: Reeve Dave Cox

Carried

- (23) Pincher Creek Foundation

Councillor John MacGarva 23/462

Moved the following be appointed to the Pincher Creek Foundation for 2024;

- Reeve Dave Cox and Councillor Harold Hollingshead
- Alternate: Councillor Rick Lemire

Carried

- (24) Pincher Creek Emergency Services Commission

Councillor Harold Hollingshead 23/463

Moved the following be appointed to the Pincher Creek Emergency Services Commission for 2024;

- Reeve Dave Cox and Councillor Rick Lemire
- Alternate: Councillor Tony Bruder

Carried

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(25) Pincher Creek and District Public Library Board

Councillor Tony Bruder 23/464

Moved the following be appointed to the Pincher Creek and District Library Board for 2024;

- Reeve Dave Cox
- Members at Large: Michael Barkwith, Sandra Baker and Debbie Reed

Carried

(26) Pincher Creek Regional Recreation Advisory Board

(Currently vacant)

(27) Police Advisory Committee

Councillor Tony Bruder 23/465

Moved the following be appointed to the Police Advisory Committee for 2024;

- Councillor Harold Hollingshead

Carried

(28) Regional Assessment Review Board

Councillor Rick Lemire 23/466

Moved the following be appointed to the Regional Assessment Review Board for 2024;

- Councillor Harold Hollingshead

Carried

(29) Soil Conservation Act Appeal Committee

Councillor Tony Bruder 23/467

Moved the following be appointed to the Soil Conservation Act Appeal Committee for 2024;

- Reeve Dave Cox, Councillors John MacGarva and Rick Lemire

Carried

(30) Subdivision Development Appeal Board

MD Resident Bjorn Berg was appointed in 2022 for a two-year term

(31) Town of Pincher Creek Housing Committee

Councillor John MacGarva 23/468

Moved the following be appointed to the Town of Pincher Creek Housing Committee for 2024;

- Councillor John MacGarva
- Alternate: Councillor Harold Hollingshead

Carried

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(32) Weed Control & Agricultural Act Appeal Committee

Councillor Tony Bruder 23/469

Moved the following be appointed to the Weed Control & Agricultural Act Appeal Committee for 2024;

- Members at Large: Kent Zielke, Tony Naumczyk, Kelly Cooley

Carried

(33) Waterton Biosphere

Councillor Harold Hollingshead 23/470

Moved the following be appointed to the Waterton Biosphere for 2024;

- Councillor Tony Bruder

Carried

J. ADJOURNMENT

Councillor John MacGarva 23/471

Moved that Council adjourn the meeting, the time being 8:22 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Jessica McClelland

From: Tony Bruder
Sent: October 31, 2023 6:17 PM
To: Jessica McClelland
Subject: FW: WBRA October Update

Hi Jessica,

Please ad to next agenda for information.

Tony

From: Waterton Biosphere Reserve Association <info+watertonbiosphere.com@ccsend.com>
Sent: October 31, 2023 1:04 PM
To: Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>
Subject: WBRA October Update



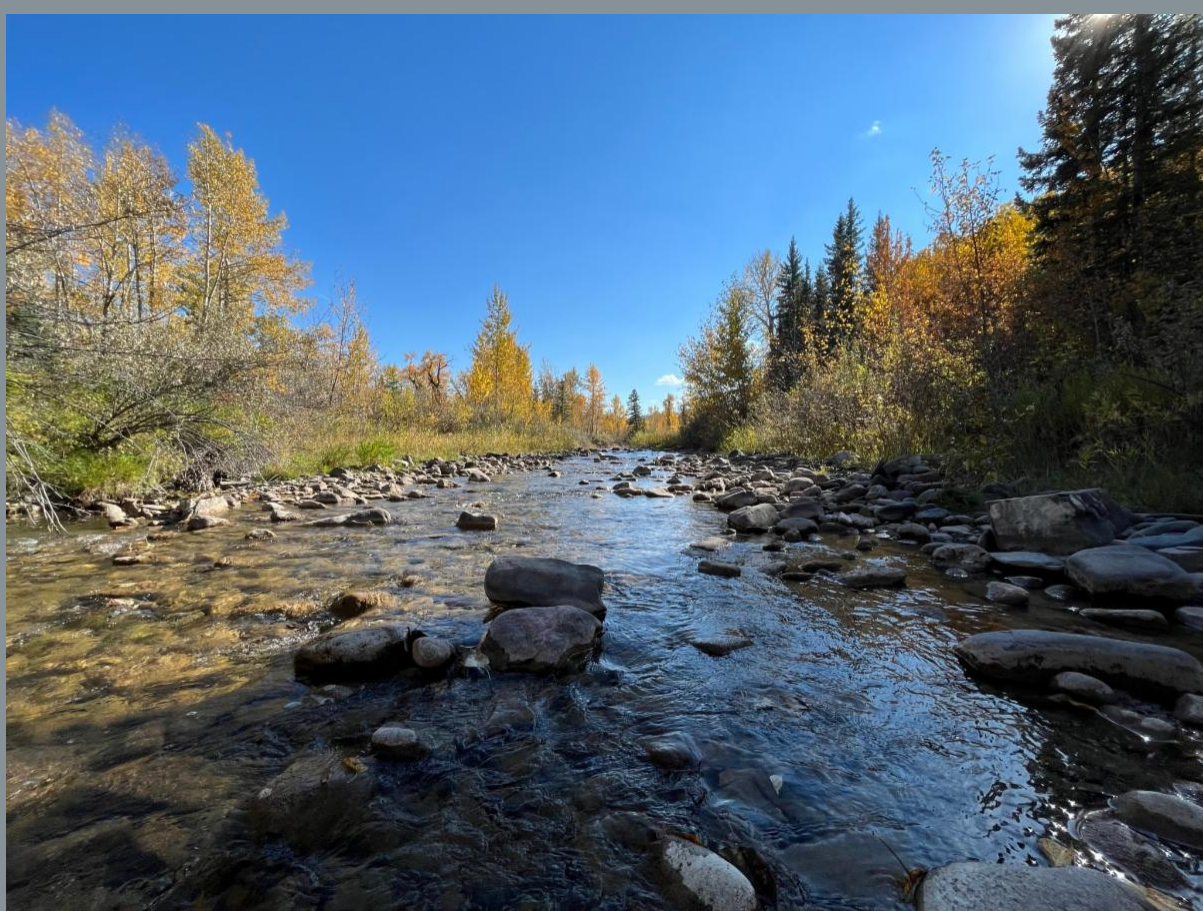


Photo by Andrea Morehouse

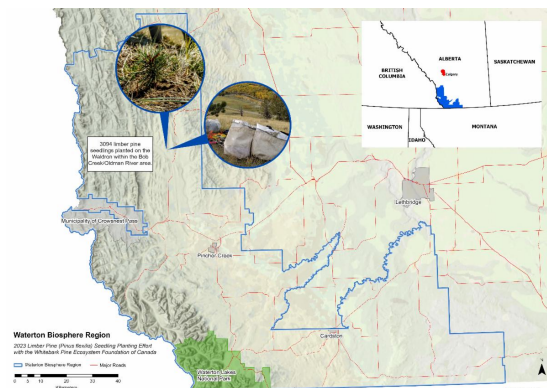
Limber Pine Planting



Limber pine planting along transect line photo by Elizabeth Anderson

Waterton Biosphere Reserve Association staff took to the hills this month, and not a moment too soon. With winter weather moving in it was critical to get limber pine seedlings into the ground. While we might not have enjoyed the recent snow, the moisture was well timed for these seedlings.

Whitebark and limber pine are species at risk in our region due to mounting threats from the human-introduced fungus called [white pine blister rust](#), fire suppression, mountain pine beetle, and climate change. The seedlings planted were propagated from trees showing resistance to the fungus. Their health will be monitored annually moving forward.



Limber pine planting area in WBR. Click to enlarge map.

A sincere thank you to both the [Whitebark Pine Ecosystem Foundation of Canada](#) (WPEF-C) and the [Waldron Ranch](#) for helping to promote biodiversity and resilience on our landscape.

If you have questions about supporting limber pine on your land, including beneficial management practices for grazing, please reach out to Elizabeth at 403-563-0058 or eanderson@watertonbiosphere.com.

Scratchy Fingers Volunteer Event

Come on out to the [Twin Butte Community Hall](#) on Saturday, November 4 from 1:00 to 3:00 PM for an afternoon of cage construction for conservation!

Together, we will learn about the threats facing the iconic trees and the actions organizations like the WPEF-C are taking to ensure these windswept figures remain on the landscape.

We will build cone cages destined for trees showing resistance to the white pine blister rust infection to protect their precious seeds from the insatiable Clark's nutcracker.

Following the cage building, we will take a trip to the limber pine seed orchard in Waterton Lakes National Park to learn more about their devoted upbringing of five-needled for the future.

If possible, please bring (we will have some available):

- Work gloves
- Eye protection
- Large, old-school report stapler

Register by contacting Elizabeth at eanderson@watertonbiosphere.com or 403-563-0558. We hope to see you there.



Stewarding Trumpeter Swans Through the Seasons



Trumpeter swan and cygnets at Beauvais Provincial Park photo by Mackenzie Brown

Although the fall swan migration is underway, our [Stewarding Trumpeter Swans Through the Seasons](#) monitoring work has wound down. But that doesn't mean we aren't thinking about swans! The infographic below summarizes the data on swan usage of wetlands in WBR based on the immense efforts of dedicated migration monitoring volunteers over the past three years.

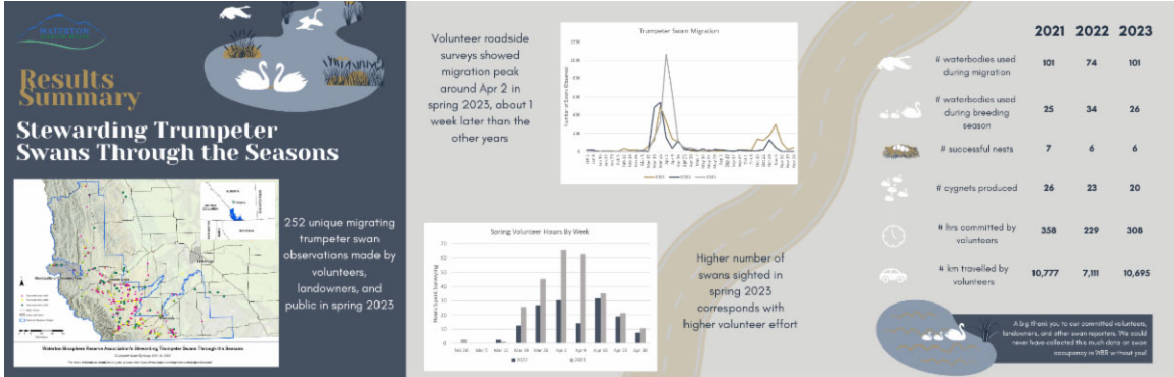
In general, we were able to show significant usage of wetlands across WBR, particularly during the spring migration period, rather than a few sites where migrating swans concentrate. That means many landowners in WBR have the potential to influence swan stopover habitat – truly a collective responsibility.

Trumpeter swans are also regularly using a handful of new breeding sites since the last [North American Trumpeter Swan Survey in 2015](#), and seemingly produce almost three times the number of cygnets annually than those surveys showed (though survey methods were different). The question remains as to whether there are more potential wetlands they can breed on, but the first step is always healthy habitat with little human disturbance.

Our WBRA staff will now begin to dig deeper into the data to explore whether there were patterns in wetland usage between years, examine how significant the area is for migrating swans relative to other parts of the province, and integrate the data into other WBRA mapping projects and programs. We are also working on a Trumpeter Swan Conservation Plan to guide our program activities into the future,

and an interactive story about trumpeter swan recovery will go live soon on our website.

Thank you again to the volunteers, landowners, and other members of the public who reported swans and who share our desire to see more of this iconic species on our local wetlands.



Click the Results Summary infographic to enlarge

Building Resilience for Bats



Little brown myotis with white-nose syndrome. The fungus is visible on their muzzles. Photo by Larisa Bishop-Boros / CC BY-SA (<https://creativecommons.org/licenses/by-sa/3.0>)

Movies like *Dracula* would lead you to believe bats are *evil and bloodthirsty*. There is a different word the WBRA would use to describe bats though. That word is '***misunderstood***'.

Misconceptions about these night-flying mammals form, in part, because most of us are asleep while bats are active. That said, our understanding of bats may be shaped by pop culture rather than science or experience.

Not a single bat in Alberta drinks blood. In fact, only three of the more than 1,300 species of bat in the world are vampire bats. Those species are found in Central and South America, and prefer to dine on animals, not humans. All bats in Alberta eat insects - like mosquitos - who DO consume our blood.

The Real Villain

There is a villain in this batty story of ours, but it may be unfamiliar to some. This antagonist is a cold-loving, fuzzy fungus called *Pseudogymnoascus destructans* (or Pd). It is often referred to by another name - White-nose Syndrome (WNS).

This disease gets its name from the appearance of some infected bats, a white nose. This fungus impacts bats while they are in hibernation. It grows on the skin

of bats, including their wings, and is irritating enough to wake these animals out of hibernation.

This continued disturbance means bats exert themselves when they normally wouldn't, using their limited fat reserves inefficiently. This unwanted wakefulness can also alter a bat's water and electrolyte balance. These factors combined may ultimately lead to their death by dehydration and starvation.

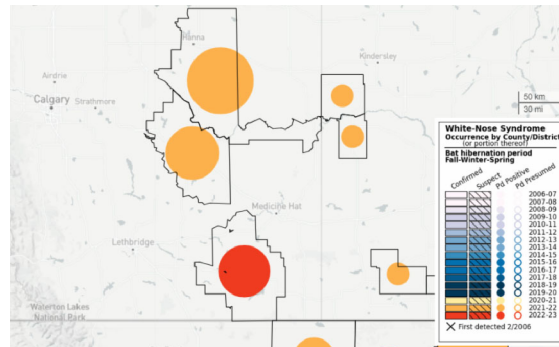
Some bats have been observed to survive the winter with Pd, only to perish in the spring when their immune system attacks the fungus and their own skin tissue together. There is no known cure for WNS, however some hopeful interventions are being researched.

The Impact of WNS

White-nose Syndrome has killed millions of North American bats since it was detected in 2006.

Pseudogymnoascus destructans has been detected within the province of Alberta and is now threatening our populations.

This interactive [map](#) made by the [White-nose Syndrome Response Team](#) shows how Pd has spread across North America since its detection.



White-Nose Syndrome Occurrence by County/District map by White-nose Syndrome Response Team.

[Click to visit interactive map](#)

What We Can Do

The best thing we can do for bats right now is to better understand bat populations and keep populations resilient. This way, when they go into hibernation they'll have a better chance of survival.

Through our [Building Resilience for Bats Program](#), we support landowners stewarding healthy habitat for bats. We also conduct roost counts for those who have or suspect they have bats living on their property.

Contact Elizabeth at bats@watertonbiosphere.com for more information if you are interested in joining the fight to build resilience of our greatest natural ally in pest management.

***By now, most bats have have headed for their winter hibernaculum, but bat encounters are still possible. If you find a bat displaying odd behaviour- such as flying during the day, flopping along the ground, or exhibiting no fear toward you - it is possible the bat is sick. While rare in Alberta (less than 1%), bats can carry

the rabies virus. **Never touch a bat with your bare hands.** Report the injured or dead bat to your local [Fish and Wildlife Office](#).

Meet a Conservation Biologist



Elizabeth Anderson at Day on the Creek photo by Lisa Salonen

Our resident Conservation Biologist, Elizabeth Anderson, teamed up with [Career Transitions](#) this month to share where her role has taken her and where it could lead those curious about work in the realm of conservation.

The [Career Exploration Sessions](#) hosted by Career Transitions offer southern Alberta students the opportunity to learn from professionals across a wide spectrum of fields in a virtual setting. Elizabeth was able to share her experiences in her role, outline her educational and career pathway that led to WBRA, and discuss the duties a Conservation Biologist could expect on the job.

We hope to have planted some seeds in the form of ideas and possibilities for careers in conservation as students look toward the future!

You can watch recordings of past Career Sessions by visiting their website [here](#). Be sure to stay tuned to our social media for a link to Elizabeth's session!

Carnivores and Communities Program



Bear-resistant bin basics

We are still receiving reports that bears are active on the land. Guided by their final effort to become spherical, they are in search of high quality, low effort food sources. One way we can keep these attractants out of paws reach is by using bear resistant feed and garbage storage bins.

A [Toter bear-resistant bin](#) is a double walled poly cart with a steel-reinforced rim and a self-latching mechanism that bears cannot open. These bins have been certified as bear-resistant by the [Interagency Grizzly Bear Committee](#) following testing by captive grizzly bears at the Grizzly and Wolf Discovery center in Montana. [Watch](#) this adult grizzly attempt to solve the puzzle of opening a Toter Bear Tough Cart (spoiler, he can't).

If you are interested in purchasing a bin you can contact Jeff Bectell, [Carnivores and Communities Program Coordinator](#) at jbectell@watertonbiosphere.com, with your inquiry. If there is sufficient interest in pre-purchasing bins, we will explore the possibility of doing a bulk order at a subsidized cost.

More on securing grain, feed, and garbage

Fall Cleanup

While you may be familiar with spring-cleaning, those in the Waterton Biosphere Reserve Association are also interested in fall-cleaning.

The Adopt-A-Highway – Annual Fall Cleanup has occurred once more on the 3 kilometer stretch of highway 6 just north of Waterton Lakes National Park. Since 2013 WBRA volunteers have taken time to pick up litter along the roadway each fall to do their part in caring for our shared landscape.

This year's haul was minimal, and those out collecting would like to believe it is a result of less littering rather than the wind blowing it far away!



Photo by Mackenzie Brown

For more information about the Caring for Alberta's Highways program, please visit the Government of Alberta's website [here](#).

More about WBRA Fall Cleanup



WBRA volunteer picking up litter along Highway 6 photo by Mackenzie Brown

Thank you for reading our eNewsletter. Please feel free to follow us on social media and visit our website to learn more about the Waterton Biosphere Reserve Association and our projects.



[Visit our Website](#)

Waterton Biosphere Reserve Association | BOX 7, PINCHER CREEK, T0K 1W0 Canada

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**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
OCTOBER 18, 2023**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:00 am
Wednesday October 18, 2023, at the Pincher Creek Landfill.

Present: Tony Bruder, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Mark Barber, Town of Pincher Creek
Dave Slingerland, Village of Cowley
Dean Bennett, Landfill Manager
Chelsie Antoniuk, Landfill Administrator

AGENDA

Additions to the agenda:

7, b. In Camera session requested by Board Chairman

Dave Filipuzzi Moved the agenda be adopted with above additions. Carried. 10.18.23-2219

MINUTES

Tony Bruder

Moved the minutes of Sept 20, 2023, be adopted as circulated. Carried. 10.18.23-2220

MANAGER'S REPORT

- MSW is steady. But lower than previous year due to the regional tannage.
- Scholarship budgets have been used up for the year. We will entertain the rest next year.
- The Industrial cell is picking up; the new jobs have started to arrive, and we are very busy.
- The new industrial cell has hit some more delays, about a couple more weeks of piping and drain rock work and we should be done.
- We put a policy in place that all request for information go through the Landfill Manager and not directly to any employees. This is a reminder going out to everyone.
- The new person I hired to be the operations supervisor is working out great, he has been working with myself and the other lead hand and is starting to take the reins of the job. I had one on one meetings with each employee to let them know the new direction of the company and the new Lead hands roll.
- The new D-8 is exactly what we needed; it can take care of the industrial cell in a few hours' vs a whole day
- Recycling is still very busy, the forklift is currently down and should be fixed soon.

- The Eco center is still running flawlessly; the compliments continue to come on how well its run.
- Recycling in the CNP has not changed, still finding issues at the bins, we have started to take pictures and are going to start passing those on.
- We will be suffering from short of staff issues for the next few months as we have a few employees off with Surgery. We have hired a new employee that will start in a few weeks time, and hopefully be fully staffed by the new year.

Doreen Glavin

Moved the Manager's report be adopted as presented.

Carried. 10.18.23-2221

FINANCIAL REPORT

Administration provided the Income Statement/Balance Sheet and Budget to Sept 30, 2023

Dave Slingerland Moved the financial reports be accepted as information.

Carried. 10.18.23-2222

CEBA LOAN

Administration provided information on paying of the CEBA loan.

Mark Barber Moved the CEBA loan be paid back.

Carried. 10.18.23-2223

DONATION REQUEST FROM THE CROWSNEST PASS FAMILY RESOURCE CENTRE

A Donation request from The Crowsnest pass family resource centre to provide clothing to women in need.

Dorren Glavin moved that \$500 be donated to help with clothing.

Carried. 10.18.23-2224

DONATION REQUEST FROM BRIGHTER FUTURES

A Donation request from Brighter Futures for the Spooktacular event.

Dave Filipuzzi moved that \$300 be donated to Brighter Futures for this event.

Carried. 10.18.23-2225

SCHOLORSHIP REQUEST FROM HAILEY YONER (CROWSNEST HIGH SCHOOL)

A scholarship request was presented from Haily Yoner. The Board has requested she apply again next year as our budget has been spent for the current year.

Dave Slingerland motioned to accept this as information.

Carried. 10.18.23-2226

SCHOLORSHIP REQUEST FROM LEAH SMITH (ST. MICHAELS SCHOOL)

A scholarship request was presented from Leah Smith. The Board has requested she apply again next year as our budget has been spent for the current year.

Dave Slingerland motioned to accept this as information.

Carried. 10.18.23-2227

LANDFILL JOINING THE ALBERTA MUNICIPALITIES GRRSP/TSFA PROGRAM

Landfill Manager presented that the Landfill joins the Alberta Municipalities GGRSP/TSFA program.

Mark Barber motioned to accept the Landfill move forward with this change. Carried. 10.18.23-2228

CLOSED IN CAMERA SESSIONS WAS CALLED BY THE LANDFILL MANGER

Time In 9:30 AM Moved by Dave Slingerland Carried. 10.18.23-2229

Time Out 9:49 AM Moved by Dave Filipuzzi Carried. 10.18.23-2230

CLOSED IN CAMERA SESSIONS WAS CALLED BY THE LANDFILL CHAIRMAN OF THE BOARD

Time In 9:49 AM Moved by Dave Slingerland Carried. 10.18.23-2231

Time Out 10:05 AM Moved by Mark Barber Carried. 10.18.23-2232

Correspondence:


NEXT MEETING DATES 9:00 AM

November 15, 2023

December 13, 2023

ADJOURNMENT

Mark Barber Moved the meeting adjourn at 10:06 am Carried. 10.18.23-2233


CHAIRMAN


ADMINISTRATION


Recommendation to Council

G1a


TITLE: PUBLIC WORK OPERATIONAL REPORT	
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PREPARED BY: PATRICK GAUVREAU	DATE: NOVEMBER 8, 2023
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DEPARTMENT: PUBLIC WORKS

	November 8, 2023	ATTACHMENTS: 1. Call Log – Updated 11/08/23
Department Supervisor	Date	

APPROVALS:

	November 8, 2023	_____	_____
Department Director	Date	CAO	Date

RECOMMENDATION:

THAT Council, accept the Public Works Operational report for the period of October 20, 2023 to November 8, 2023 as information.

BACKGROUND:

PUBLIC WORKS OPERATIONS FROM OCTOBER 20, 2023 TO NOVEMBER 8, 2023:

FLEET/MECHANICS SHOP OCTOBER 19 – OCTOBER 27
 Unit 62 - 1000hr service and finalizing snow equipment install
 Unit 669 - Service and install new tires for winter
 Unit 479 - Inventory and clean
 Unit 400 - Repair truck deck
 Unit 402 - Snow equipment install

FLEET/MECHANICS SHOP OCTOBER 30 – NOVEMBER 8
 Unit 668 - TPMS sensor
 Unit 506 - Service
 Unit 421 - Cats eye repair
 Unit 13 - CVIP and repairs
 Unit 38 - Service and inspection
 Unit 59 - Arm repair and snow wing install

Recommendation to Council

Unit 62 - Service and snow wing install

IN FIELD OPERATIONS

2 grader mowers running whenever possible (out a couple days a week) – almost complete

Grader operators giving special attention to school bus routes and addressing their concerns as we tweak to the new bus routes and bus driver concerns. Working collaboratively with the school districts within our MD policies and procedures.

6 graders out on average

Snow Fencing Installation ongoing, it will be completed by November 10, 2023.

Other Misc:

House at the Pincher Creek Airport is almost ready to be removed. Just a few things left to get done and it will be ready for pick up by the end of this month as per our agreement. Rivieres Construction performed all the work clearing around the home.

The Boat Club Road ditching project started on November 6, 2023 by Rivieres Construction, work will be completed on November 9, 2023.

Bitango Road Culvert Replacement Project: A 900mm pipe was bored through and Rivieres will be armouring both ends with geo fabric and rip rap (12” limestone) on both ends of the pipe. We will be consulting with the land owners on special hydroseeding requests and working with Vitae on hydroseeding either this fall or next spring as soon as weather permits.

FINANCIAL IMPLICATIONS:

None

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-157	Division 1	Would like the road graveled. West section of Mitchell Road. By Island lake. If gated is locked call Bill	July 13, 2023	Scheduled for later date	To be inspected	
2023-167		Access off highway road need to be graded to bottom of hill	July 31, 2023	To be actioned	Question on who owns road.	
2023-179	Division 3	Purchased gravel from us, and wasn't home when delivered. would like gravel leveled out , and spread around evenly.	August 15, 2023	To be actioned	PW to inspect	
2023-192	Division 3	Lundbreck Mobile park green space has lots of damage from MD's heavy equipment on the soft ground and now they are unable to mow the grass. Hoping to get it fixed, she will be sending the pictures to PW email. You can contact her, or her husband	August 28, 2023	To be actioned	Contact Contractor	
2023-208	Division 3	Our grader hit his sign a while back so he called and ordered a sign from us 2-3 months ago. Wondering when it will be in.	September 7, 2023	Scheduled for later date	Sign is to be ordered next round	
2023-235	Division 5	Driveway Grading	September 27, 2023	Completed	Glen to check	
2023-239	Division 2	Could we please get some gravel on the hill of Range rd 29-3(A) starting at Twp6-4 to the top of the hill. Grading like last time it was called in my another resident isn't enough. There is no gravel left and it's just a muddy rutted up road when we get moisture.	October 3, 2023	Completed	Week of 23rd	October 20, 2023
2023-245	Division 1	Driveway grading.	October 10, 2023	To be actioned		
2023-254	Division 3	Ditch needs to be cut north of the landfill, new renters going in for november and kids will be on the bus worried about drifting.	October 12, 2023	Completed		October 28, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-255	Division 3	wondering if ditches will be cut at north of the landfill. Worried about drifting an deer hiding in the long grass	October 12, 2023	Completed		October 28, 2023
2023-258	Division 3	Snowfence Needs Repair	October 13, 2023	To be actioned		
2023-260	Division 3	Driveway Grading	October 13, 2023	To be actioned	To be done when caught up	
2023-261	Division 3	Hoping to get driveway graded, been on the list a while as there was a mixup with his previous property	October 13, 2023	To be actioned	To be done when caught up	
2023-262	Division 3	Driveway grading	October 16, 2023	To be actioned	To be done when caught up	
2023-263	Division 3	twp 5-4 from highway 6, cemetary west hill by Sorge's is washboarded bad, Can we cut below the washboard.	October 16, 2023	Completed		October 20, 2023
2023-264	Division 5	talked to someone last year regarding snow fence in Burmis Mountain Estates - by Hiawatha Campground. Just following up if someone could give him a call.	October 16, 2023	To be actioned	Solution being worked on	
2023-266	Division 2	Driveway Grading	October 16, 2023	To be actioned	To be done when caught up	
2023-267		MD ditch needs mowing before snowfall, or drifts will start.	October 17, 2023	Completed	Mowing in Div 5 now	November 3, 2023
2023-268		RR 29-3A starting at TWP 6-4 top of the hill, grading is not cutting it, it also needs gravel, after the moisture it is a rutted out mess again	October 17, 2023	To be actioned	Graveling halted due to weather	
2023-269	Division 3	Christie Mines road has turned to mush again with the bit or rain weve had, worried about the upcoming winter moisture.	October 17, 2023	Completed	To be gravelled and graded	October 20, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-270	Division 4	called back to give me correct road. RR 29-1 Near the summer view feedlot. they put a special tratment on road 4-5 years ago and its starting to break down and there is pretty bad holes that need to be filled. Going up the river hill. About 5 big holes	October 17, 2023	Scheduled for later date	Need to be addressed 2024	
2023-271		would like ditch mowed before winter (doesn't know exact road) the road to the pumphouse and the booster station for the water line that goes to beavermines.	October 17, 2023	Completed	Mowing in Div 5 now	
2023-274	Division 2	Alberta ranch road between mackenzies and Larsons, washboarded really bad on the top of the hill.	October 18, 2023	Completed		
2023-275		Pincher standpipe the upper water hose has 2 hooks, 1 is bent and has been for a while if we can get fix, as hose keeps falling off	October 18, 2023	Completed	Fixed	October 19, 2023
2023-276	Division 3	Gravel Purchase (Oct 20 if possible) Sent to PW I enformed him it may not happen today	October 20, 2023	To be actioned		
2023-277	Division 3	Rerouted road and school bus doesn't fit in since its been slipperly, the road isnt wide enough for trailers or long bus.	October 23, 2023	Not actionable		
2023-278	Division 5	culvert going in at du ranch needs to be changed out. Hiway 3 to chappel rock as the tc enegy ruined road and it needs to be fixed.	October 23, 2023	To be actioned	Culvert with engineers - Graveling halted	
2023-279	Division 5	Needs to be graded and possible gravel added a its muddy.	October 23, 2023	Completed		November 2, 2023
2023-280	Division 3	Mowing by the landfil.	October 23, 2023	Completed		November 3, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-281	Division 5	Email stating the repeated calls and complains about the north burmis road that was ruined by TC energy, the residents want it fixed as its pure mud/clay and they are ruining their vehicles/tires	October 24, 2023	To be actioned	Graveling halted due to weather	
2023-282	Division 4	end of the road keeps getting missed, needs to get graded and plowed as it's a school bus route. Up to davis Ranch	October 24, 2023	Completed		November 8, 2023
2023-283	Division 4	Upper Tennessee/Gap Road is super muddy needs gravel Rg30-1A	October 24, 2023	To be actioned	Graveling halted due to weather	
2023-284	Division 1	Shrubbs and trees in the ditch that should be cut as they will cause issues with the snow. north of railway tracks off 505	October 24, 2023	To be actioned	To be checked	
2023-285	Division 3	Wondering when the grader will be there	October 25, 2023	Not actionable	Checked	November 2, 2023
2023-286	Division 5	No gravel left on the road, and has turned to a mud bath, road needs attention asap	October 26, 2023	To be actioned	Graveling halted due to weather	
2023-287	Division 5	North burmis need gravel really bad, TC ruined it and it all mud and barely passible	October 27, 2023	Completed	Graveling halted due to weather	October 27, 2023
2023-289	Division 3	RR 6-5 Carbondale road on the 507 West would like road graded says it was done October 18, but they went 2 km.... but the road is 9km	October 27, 2023	Not actionable	Road Past 2km is unimproved - no priority	
2023-290	Division 3	would like carbondale road on the plow list as nobody has been out there	October 27, 2023	To be actioned	Non - bus route, low priority	November 3, 2023
2023-291	Division 3	Would like the road plowed, as its day 4 since the snow fall	October 27, 2023	Completed		October 30, 2023
2023-292		plow team-Township Road 7-2 west of 2-1 is being used up to the house # is being used daily this winter. (email asked to be added)	October 30, 2023	Completed		November 3, 2023
2023-190	Division 3	spoke with someone last winter about getting bushes cut down as they are creating a large drift. And was told it would be done before next winter. And want to confirm snow fence on lynx creek road.	45166		Trees Cleared	November 8, 2023
2023-293		Cattle liners coming in Friday morning, and hoping to get the snow plowed off.	October 31, 2023	Completed	What can be done, is done without losing gravel	November 3, 2023

REQUEST ID NUMBER	DIVISION	CONCERN/REQUEST	REQUEST DATE	ACTION TAKEN	FOLLOW UP	COMPLETION DATE
2023-294	Division 3	TWP 7-3 RR1-1 Road on the way from cowly going east just over the tracks then left to dead end going north.down to clay on the roads, really needs gravel.	November 1, 2023	To be actioned		
2023-295		Operator is struggling to lock and keep the door shut on the Eco Center Shack, becoming a hazard	November 2, 2023	To be actioned	Door Measured - Ordered	
2023-296		Standpipe hose (upper) has been ripped off.	November 3, 2023	Completed		November 3, 2023
2023-297	Division 2	Needs Grader, First farm and road allowance on Crook road.	November 6, 2023	To be actioned		
2023-298	Division 3	Needs Gravel RR 1-1 off the 507	November 6, 2023	To be actioned		
2023-299		Leaking Gutters	November 6, 2023	To be actioned		
2023-300	Division 3	Needs Greader, bad potholes	November 6, 2023	To be actioned		
2023-301	Division 3	Driveway grading, But wants to talk to you on the phone Tony to explaine where he wants it.	November 6, 2023	To be actioned		
2023-302	Division 4	RR 29-0 just as you turn off #3 highway, someone spunout tires and made big ruts in road and would like it graded.	November 7, 2023	To be actioned		
2023-303	Division 3	Small 7th street in beaver mines East of the highway, Needs to be plowed everytime you are plowing in beaver mines.	November 8, 2023	Completed	Noted	November 8, 2023
2023-304	Division 2	Driveway Grading, hopefully before next snowfall	November 8, 2023	To be actioned		



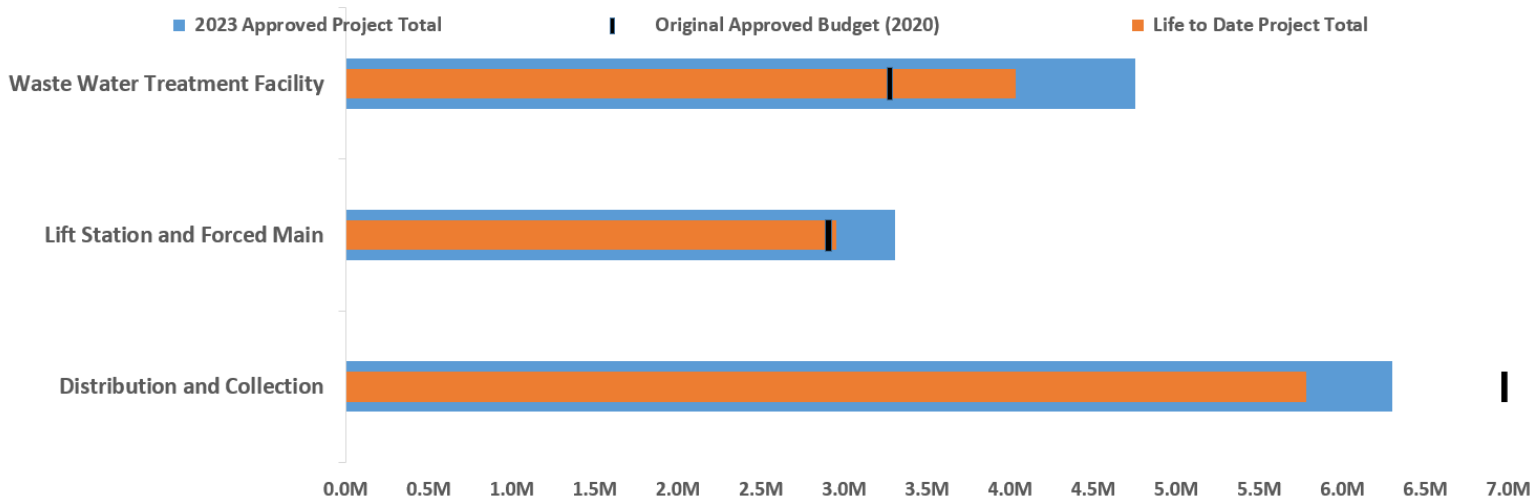
M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

G1b

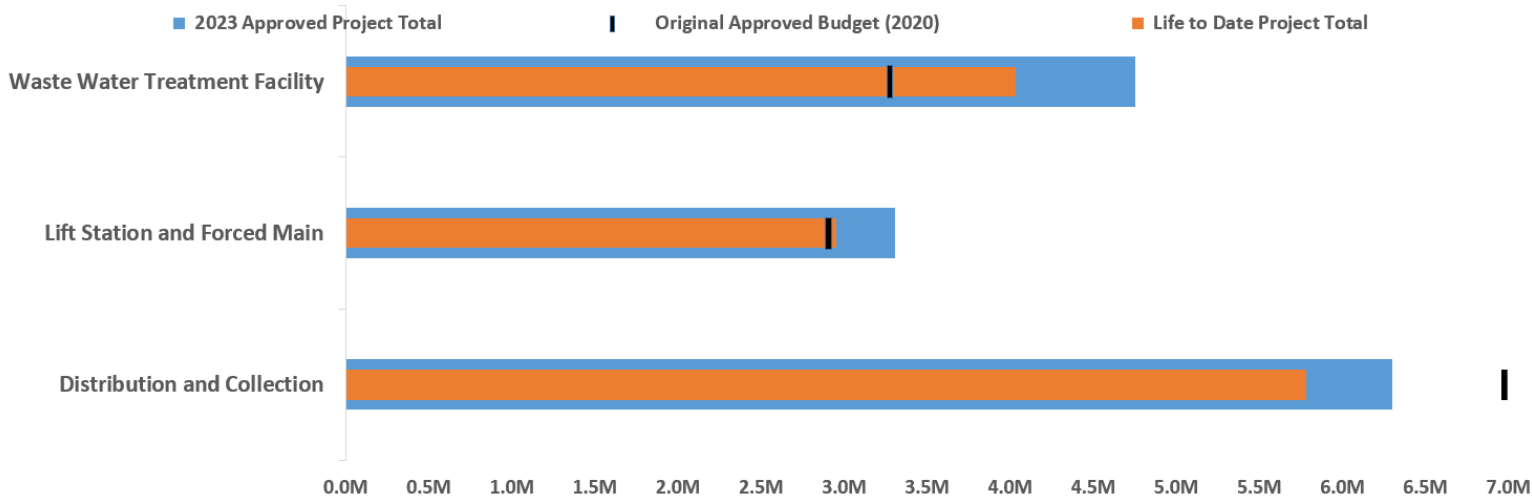
BEAVER MINES

Spend as of November 7th: \$12,825,161 / \$14,359,848 (89%)

November 7th: \$12,825,161



October 17th \$12,773,111



- **Beaver Mines Water Distribution, Collection System**
 - Tender was awarded to BYZ on July 21, 2021.
 - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
 - U/G Schedule A & B Completion May 31st, 2023 (excluding additional service work)
 - Final walkthrough completed August 1st, 2023. Total completion was requested based on a July 21st completion date, with minor deficiencies to be addressed under holdback
 - Total performance acceptance complete October 23rd, with noted warranty items specifically flagged for review
 - Projecting final costs to be within current budget

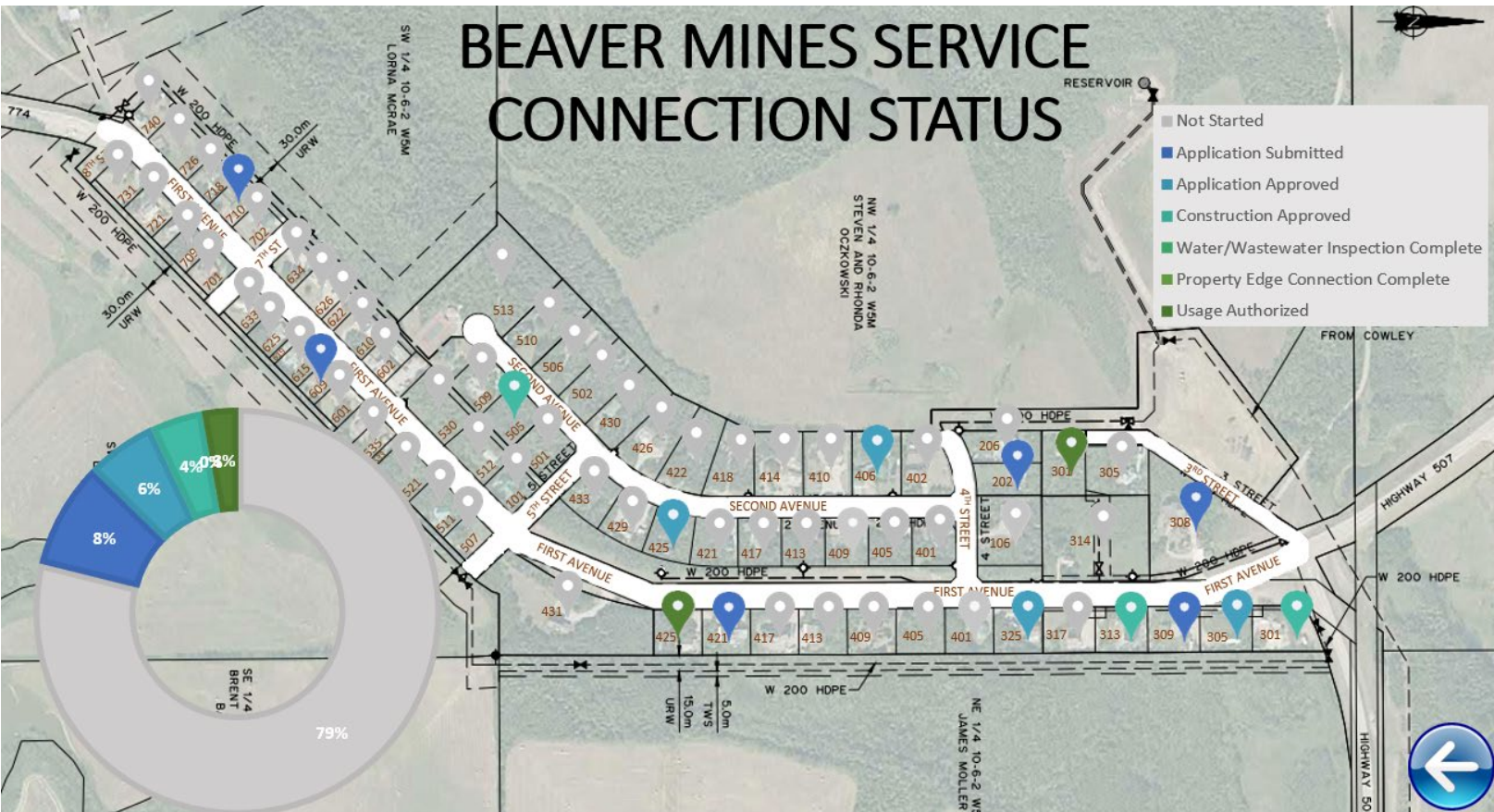
- Working to closeout contractual duties related to landowner ROW agreements and remaining related costs
- Awaiting closeout docs (Record drawings, Op. & Maint. manuals) from MPE
- **Beaver Mines Waste Facility/System**
 - Tender was awarded to BYZ on May 31, 2022
BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
 - Site works 97% complete. Groundwater monitoring well deficiencies remain among other small deficiencies
 - Collection system is now connected to wastewater site via lift station
 - Substantial Performance has been requested. In discussion with Banner on appropriateness of issuance considering remaining deficiencies
- **Beaver Mines Forcemain & Lift Station**
 - Tender was awarded to Parcon for Lift Station June 15th **\$2,326,091 (Original Budget: \$2,220,000)**
 - Construction awarded to low bidder for forcemain work:
 - TA Excavating: **\$386,925 (Eng. Est. \$600,000)**
 - Long lead generator and electrical control center identified as major point of supply chain delay that has potential for substantial delay. Working with contractor and engineering firm to mitigate this issue
 - Substantial completion is now June 30th, 2023 (up and running date), total completion (permanent MCC/generator installed) Nov. 30th, 2023
 - Generator delays continue. Anticipate total completion Jan 31st, 2023
 - Forcemain complete
 - Site is conveying flow to wastewater site. Substantial completion excluding permanent MCC/generator installation complete

Appeal was dropped July 11th, 2023 and the file was officially closed by the Alberta Environmental Appeals Board July 14th, 2023.

Current Water Operations Activity

Ongoing Water Supply Issues

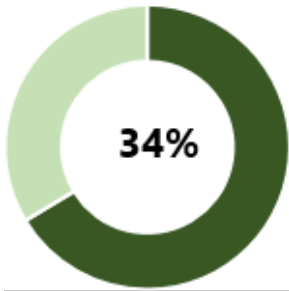
- Issued a Stage 3 water restriction August 16th, 2023
- Beaver Mines Lot Servicing Utility Services Guidelines released May 30th, 2023. 6 general and 2 plumbing contractor prequalified to date
 - 15 applications reviewed, 10 approved, 3 connected



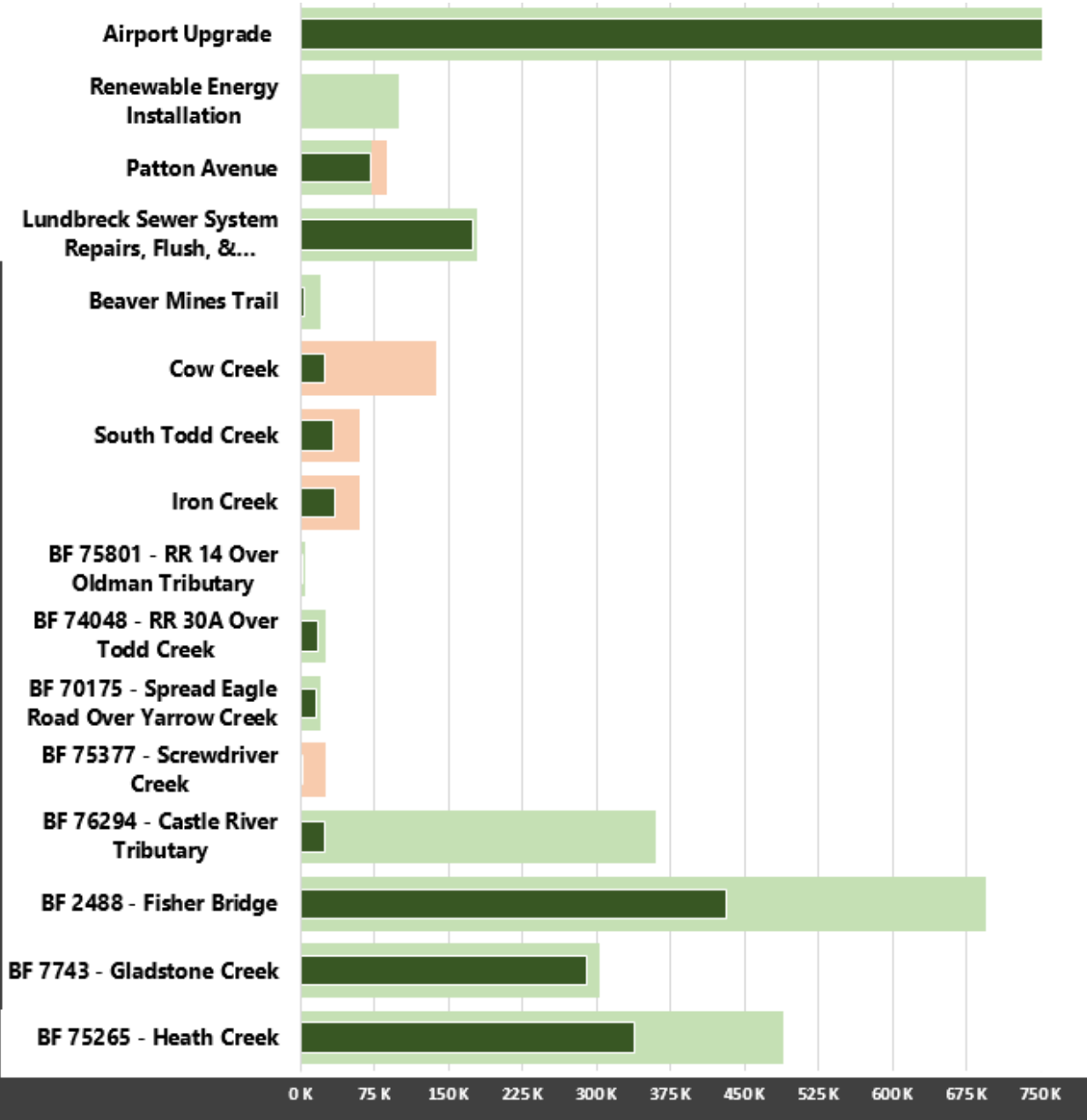
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey with the MD's assistance
- **Standpipes**
 - Last known issue: June 2023

Large Capital and Other Projects

Total Approved Budget: \$3,559,000. Spend as of **November 7th**:
\$2,392,194 ~~October 17th, 2023: \$1,800,481~~



2
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Airport Lighting – Design 2022, Construction 2023

Install Airport Airfield Lighting Replacement, with portion of funds from STIP

- Design-build contract awarded to Black & McDonald (**Cost: \$979,600, Original Budget: \$867,000. Revised Contract: \$1,016,435 + line removal/paint**)
- Generator installation will be completed after Aug 1, 2023 due to long lead delivery
- Deficiency walkthrough complete June 28th, 2023. Partial completion for entire scope excluding generator install has been executed
 - Request for substantial completion (excluding generator) officially received September 5th (June 30th completion). Granted
- Approached by an AI drone company to capture images of our new painting for free as part of their data gathering/algorithm improvement. Anticipate drone flight week of October 16th. Cancelled due to weather
- Generator install complete, including commissioning. Non-construction related deficiencies remain (Record drawings, spare parts, etc.)

Lundbreck Sewer System Repairs – Design/Construction 2023

Repair of 3 sewer main locations within the Hamlet of Lundbreck

- Construction complete

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- ACP Grant submitted in 2022, will not hear back until March/April 2023. Notice of successful grant received March 21st, 2023. Expanding scope to include Cowley
- Kickoff meeting held March 6th, 2023. Anticipate starting analysis work and investigations throughout April
- Reached out to brewery April 4th to arrange sampling. Sampling complete May 11th at lagoon and brewery 2023.
 - Continued delays with metering device. Plan to draft report with assumed flows and update once flow monitoring device arrives
 - Draft report for Lundbreck phase of project received from MPE with assumed flows, initial review complete. Awaiting MPE response. Will not be able to confirm actual flows until Spring 2024
 - Received draft brewery related information Nov. 3rd. Working on draft agreement with brewery regarding metering, testing, and phased acceptance of flow
- Sampling results received and sent to brewery for reference

Beaver Mines Trail – Design/Construction 2023

Phase 1 design along HWY between 5th and 4th street and potential construction (if funds are available)

- Construction of pathway complete, with exception of signage and benched area

Therriault Dam – Geotechnical & Misc. Studies – *Engineering 2023*

Address high priority deficiencies for the Therriault Dam

- 2 of 2 finalized reports complete **and presented to Council**

Energy Projects

MD Estimated Annual Energy Savings: \$22,667

MD Achieved Annual Savings: \$26,287*

MD Funding Secured (Total): \$240,094

**Based on utility bill review adjusted cost savings and the ICF agreement framework. This number is expected to rise as projects completed within the last year haven't seen a full year of savings.*

• General Updates

- Lebel mansion windows grant approved July 25, 2023
 - Project on hold until directive received from Town
- Arena and MPF retrofit
 - Community Building Retrofit (CBR) grant pre-application submitted for 25% of Arena upgrades March 3, 2023
 - Full application submitted August 28, 2023
 - **Rescinded CBR application due to constraints on loan requirements**
- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility
 - Installation scheduled for October 20, 2023
 - **Installation of wiring complete, investigating expanded scope for large loads**
 - **Meters are on backorder, delivery timeline unclear**
- Grant received from Lethbridge Community Foundation for \$5,000 to install offgrid equipment and remove the electrical service at the Lundbreck Welcome Sign
 - Annual savings projected to be \$980-\$1,100
 - Installation underway, expected completion October 25, 2023
 - **Installation complete November 6, 2023. Final inspection required**
- QUEST net zero accelerator
 - Official kickoff Meeting September 28, 2023
 - **Continued meetings with cohort, baseline report interview underway**
 - **Sustainable planning course available free of charge January-March 2024**
- Lebel solar project
 - To include a solar array and display inside to teach residents about the outputs of solar and the process for developing it
 - Received offer of \$2,750 from Old Man 2 Wind Farm pending Council acceptance
 - \$10,000 received from Lethbridge Community Foundation
 - \$7,000 USD from Enel North America has been committed
 - Town has tabled project for review in August
 - Presented project update August 28, 2023 with education sample
 - Town has requested to revisit when grant funding news is received
 - Submitted expression of interest for Energy Futures Lab roadshow in 2024. Received letters of support from Matthew Halton high school, Fortis Alberta, Riteline Electric, Southwest Alberta Sustainable Communities Initiative, and Enel North America
 - Decision expected October 2023

- Received acceptance, first planning meeting October 19, 2023
 - Received acceptance for roadshow. Working with EFL to develop programming and timelines
 - MCCAC has indicated expected energy efficiency and solar funding is being reviewed at the Provincial level. Expected release late 2023, early 2024
 - Engaged with Emergency Services to look into their facilities
- **EV Chargers**
 - All closeouts submitted September 18, expect payment March 2024 from Federal program
 - Castle and Town expected to send invoice to receive Enel funding distribution
- **Eco-centre Solar Installation**
 - Complete July 20, 2023, producing power into grid
 - 975 kw-hr produced to date
 - Snow melted off in 4 days with 1.5 days of direct sunlight
- **Climate Resiliency and Adaptation Plan**
 - Alberta Municipalities has submitted a proposal to present this project at the United Nations Conference of Parties in Abu Dhabi pending Town and MD council approval
 - PC-REMO to take lead on:
 - Firesmart and flooding legislation recommendations
 - Fuel management program
 - Heat and Smoke emergency response plans
 - Flood infrastructure development plans
 - Project brief developed for review by Climate Resilience Team
 - Team met August 30, 2023 to review project briefs. Directed as follows:
 - Request PARC to present wind study to next joint council to discuss seed funding and allow team to approach other stakeholders
 - Develop draft homeowner assessment toolkit and recommendations
 - Develop draft recommendations to be included in both Town and MD procurement policies based on examples from existing municipalities
 - Develop recommendations for deliverables in future Tourism master plan
 - Review progress on PC-REMO tasks on bi-monthly basis
 - Met with MITACS to investigate funding avenues for wind study
 - Reviewed homeowner assessment toolkits and adaptation guides
 - Conducted video interview with Green Energy Futures October 4, 2023
 - Presenting plan to Southern Alberta Council for Public Affairs October 19, 2023
 - First Draft of Homeowner risk assessments and sustainable procurement recommendations reviewed October 25, 2023
 - Expected public release in January 2024
- **Clean Energy Improvement Program**
 - Full application submitted June 29, 2023
 - Amendments made based on FCM feedback and resubmitted August 11, 2023
 - Expected launch pending grant approval in Q2 2024
 - Achieved the next step in program development
 - Working on developing terms and conditions, finalizing funding terms with FCM

- **Ford Lightning**
 - Tender received from Marlborough Ford with estimated ETA of September 2023
 - Tracking usage to compare vs gas equivalent
 - Distance: 2,282 km, Energy used: 929 kWh
 - Cost (energy only): \$56, Cost (energy+T&D): \$148
 - Cost of unit 504 to drive equivalent distance: \$485
 - Total Savings: \$336
 - Funding closeout submitted September 5, 2023

Capital Projects Update - Bridges

- **Bridge File 75265 – Local Road over Heath Creek, NE-11-10-01-W5M**
 - Tender awarded for engineering in 2021
 - Roseke Engineering at **\$52,162.00** (Budget: \$53,000.00)
 - Tender awarded for construction in 2023
 - Volker Stevin at **\$367,000** (Estimate: \$475,700)
 - Awarded bidder \$124,000 lower than cancelled Tender May, 2022
 - Final walkthrough and completion issued September 19th, 2023, noted minor deficiencies that must be addressed prior to release of holdback
 - All deficiencies addressed. Post-construction BIM to be complete prior to final closeout

- **Bridge File 7743 – Local Road over Gladstone Creek, SW-23-05-02-W5M**
 - Project complete

- **Bridge File 75377 – Local Road over Screwdriver Creek, NW-08-06-02-W5M**
 - Project complete

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - ISL awarded Supply-Build Engineering contract
 - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge (**Cost: \$458,040. Eng. Est: \$638,000**).
 - RFPQ (Request for Contractor Pre-Qualification) for Installation has been sent out and closed July 26th. Installation RFQ bids received September 14th, 2022. Awarded to low bidder (**Cost: \$330,954. Eng. Est: \$349,000**)
 - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
 - Scour identified under existing abutment. Costed plan to be discussed in 2024 budget
 - Signage and epoxy crack injection complete. Guardrail work complete, abutment repair work complete. Walkthrough required

- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
 - Preliminary engineering complete
 - **2024 budget** is to replace if STIP funding can be obtained, or install timber struts until funding can be obtained
 - **Will need to complete design, permitting, & obtain land after STIP funding decision is made to prevent unnecessary work**

- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
 - Pricing Received for Preliminary Engineering & Design from multiple firms.
 - Awarded to Roseke Engineering at **\$17,990 (Budget \$20,000)**
 - Preliminary engineering report complete June 9th, 2023. Proceeding with design and permitting. Scope includes:
 - Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to east timber span, channel realignment, and west abutment riprap work

- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
 - Preliminary engineering complete. Struts recommended, drawing complete

- **Bridge File 76294– 2nd Tributary to Castle River, SW 32-006-01 W5M**
 - Preliminary Engineering & Design awarded to Roseke July 14, 2022
 - Tender awarded for construction in 2023
 - East Butte at **\$198,407** (Estimate: \$253,500)
 - Recommendation is replacement with an upsized 1.6m diameter x 27m L single culvert (existing structure is 1.5m diameter x 18.3m L)
 - STIP funding confirmed April 17th
 - Anticipated completion by Nov. 30th
 - Contractor mobilizing October 16th
 - **Completion walkthrough scheduled for Nov. 10th**

- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - **\$150,000** in grant funding awarded for Year 1 of this program
 - **Fintegrate** awarded initial contract to assess all MD crossings, prioritize for remediation, & perform detailed regulatory authorizations
 - Work has begun on prioritization & initial assessment, 175+ crossings reviewed
 - Anticipate moving forward with design of 3 crossings. Proposals received for 3 eligible crossings, kicked off preliminary design January 20th, 2023
 - BF 7080 Dungarvan Creek Culvert Replacement, SW-17-003-29 W4M
 - Tapay (Carbondale) Road over Iron Creek Culvert Replacement, SW-15-006-03 W5M
 - TWN Rd. 31A (Chapel Rock) over South Todd Creek Culvert Replacement, SE-023-09-03 W5M
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Y1 grant extension to November 30th, 2023 received
 - Funding agreement signed March 28th, 2023 for additional \$1.55M to cover additional assessment, and engineering along with replacement of 2 crossings, to be complete by March 2025
 - **Y1 grant report to be complete prior to Council meeting. Initial \$150,000 funds have been spent by required deadline.** Y2 grant status report due November 30th, 2023

- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Anticipated structure is a 4.7m x 2m corrugated steel box culvert
 - 2024 capital budget for construction
 - Kicking off land acquisition and permit work following design completion

- **WCR #2: South Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
 - Prelim. engineering complete. Design awarded to Roseke Engineering
 - 100% grant funded
 - Anticipated structure is a 1.6m open bottom CSP culvert
 - 2024 capital budget for construction
 - Kicking off land acquisition and permit work following design completion

- **WCR #3: Cow Creek Trib. under North NU Road, LSD NE-35-008-03 W5M**
 - Design & QAES portion awarded to ISL Engineering
 - Engineering and design will be 100% grant funded (excluding potential land costs)
 - QAES report complete
 - Anticipate construction late Fall 2023 by PW
 - Received design brief from ISL September 1st. Design complete. Culvert ordered, delivered. Permitting work acceleration successful.
 - Landowner access agreement secured
 - Pre-construction kickoff planned prior to Council meeting

Roads

- **Patton Avenue (Lundbreck) - *Engineering and construction 2023***
 - Project complete

Recommendation:

That the Utilities & Infrastructure report for the period October 18th – November 7th is received as information.

Prepared by: Roland/David/Tristan

Date: November 8th, 2023

Submitted to: Council

Date: November 14th, 2023

Recommendation to Council

G2a

TITLE: Q3 2023 Financial Summary	
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PREPARED BY: Meghan Dobie	DATE: November 9, 2023
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DEPARTMENT: Finance

		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Reserves 2. Actual vs Budget 3. Financial Statement View

APPROVALS:

_____	_____	_____	_____
Department Director	Date	CAO	Date

RECOMMENDATION:
That Council receive the Q3 2023 Financial Summary as information.

BACKGROUND:
<ul style="list-style-type: none"> • Financial information is to be provided to Council quarterly, with the exception of Q1.

<u>FINANCIAL IMPLICATIONS:</u>
N/A

Municipal District of Pincher Creek No. 9 Reserve Summary

October 31, 2023

Reserve (Restricted Surplus) Accounts	Opening Balance	Transfer To Reserves*	Transfer From Reserve	Ending Balance
Airport	329,771	-	-	329,771
Bridge	3,082,850	400,000	(20,934)	3,461,916 (A)
Building	175,100	100,000	(9,652)	265,448 (B)
Dam (Water Storage)	75,000	-	-	75,000
Equipment	3,967,698	700,000	(710,421)	3,957,276 (C)
Emergency Management	61,001	-	-	61,001
Next Year Completions	103,863	-	(38,280)	65,583 (D)
PCESC Equipment	59,369	50,000	-	109,369
Road Infrastructure	3,033,570	250,000	(80,881)	3,202,689 (E)
Recycle Equipment	104,966	-	-	104,966
Regional Community Initiatives	249,834	395,800	(100,000)	545,634 (F)
Seniors Housing	200,000	50,000	-	250,000
Tax (Mill) Rate Stabilization	2,379,242	1,200,000	(1,112,554)	2,466,687 (G)
Water and Wastewater Infrastructure	1,066,533	208,665	(182,985)	1,092,213 (H)
	14,888,798	3,354,465	(2,255,709)	15,987,554

*Transfers to Reserves are all the 2023 budgeted transfers and budget amendments unless stated otherwise below

(A) Bridge Reserve

	Purchase Price	Budget
Bridge File #74048 RR 30A Over Todd Creek	18,276	25,000
Bridge File #75801 RR 14 Over Oldman Tributary	2,658	5,000
Iron Creek Under Carbondale Road (Res 23/205 + 5k)		
Tributary to South Todd Creek Under Chapel Rock Road (Res 23/205 + 5k)		
	20,934	30,000

(B) Building Reserve

	Purchase Price	Budget
Renewable Energy Installation		70,000
Concrete Pad (Cancelled Res 23/258)		60,000
Quonset Overhead Door	9,652	20,000
	9,652	150,000

(C) Equipment Reserve

	Purchase Price	Budget
Purchases		
Tractor	240,285	250,000
Stone Crusher	198,900	200,000
AES Light Truck	68,931	80,000
F150 Lightning	66,968	71,000 <i>Purchase Price less 14k Rebate</i>
1/2 Ton Truck	60,726	70,000
Hydroseeder		22,000
Snow Blade	18,375	20,000
Sand Box	17,586	20,000
Snow Plow	17,700	15,000
Heavy Duty Set	11,800	10,000
AC Recovery Machine	9,150	10,000
	710,421	768,000

(D) Next Year Completion Reserve

	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance
Admin Artwork	9,611			9,611 Art Committee - Active
Chart of Accounts Project	25,706		(731)	24,975 E Timesheets - Active
Special Consultants - CUPE, AM, COA	10,000		(10,000)	-
Community Values Study	20,000			20,000
DAM Study	38,546		(27,549)	10,997 Results and Follow-up - Active
	103,863	-	(38,280)	65,583

(E) Road Infrastructure Reserve

Project Name	Purchase Price	Budget
Patton Avenue	71,828	72,000
Lundbreck 2nd Ave Drainage (Res 23/113 + Res23/204 +15k)	6,096	
Boat Club Road (Res 23/259 + 30k)	2,957	
507 Intersection Improvements (Res 23/347+ 43k)		
	80,881	72,000

(F) Regional Community Initiatives Reserve

	Transfers Out	Budget
Contribution to PCCELC	100,000	100,000

(G) Tax (Mill) Rate Stabilization Reserve

	Transfers Out
PW 10 Strategic Master Plan (Res 23/258 + 50k)	
Land Purchase NE-7-9-1-W5M (Res 23/272 and Res	1,110,054
Lundbreck Welcome Solar Sign (Res 23/344 + 3k)	2,500
	1,112,554

(H) Wastewater and Water Infrastructure Reserve

Project Name	Transfers Out	Budget
Lundbreck Sewer System Repairs, Flush, & Inspection	182,673	180,000
Eco Centre	312	
Prelim Scoping Large Volume Raw Water Storage (Res 23/426 + 10k)		
	182,985	180,000

Municipal District of Pincher Creek No 9.
Actual vs Budget
October 2023

	2023 Actual	2023 Budget	Variance	% of Budget Remaining	Comments
Wages					
Council	(108,723)	(174,215)	65,492	37.6%	
Administration	(1,052,226)	(1,391,200)	338,974	24.4%	
AES	(254,406)	(305,500)	51,094	16.7%	Favorable
Public Works and Water Services	(2,400,336)	(2,827,000)	426,664	15.1%	
Taxes and Requisitions	14,443,773	13,435,590	1,008,183		Favorable mainly due the budget amendment passed in April 2023 and timing. Tax -7.5% revenue is recorded in May, however the MD has not made requisitions payments of approximately \$800k to ASFF and Holy Spirit.
Investment Income	110,156	265,000	(154,844)	58.4%	Investment income on bonds is a year end entry.
Council	(64,474)	(131,785)	67,311	51.1%	Favorable due to less training, hotels, etc., and misc. computer expense will not be incurred.
Administration	(710,762)	(870,470)	159,708	18.3%	Spending is on track at this point, however it is expected that contracted services will likely exceed budget.
Fire/PCREMO	(732,675)	(917,915)	185,240	20.2%	Favorable as 2023 PCESC budget was too high, 670k paid vs 837k budget
Bylaw	(51,954)	(314,950)	262,996		Favorable as police funding costs (Q2 to Q4) have not yet been paid. It is 83.5% anticipated the MD will incur \$320k in policing costs. It is not clear if the MD will be responsible for RCMP retro pay.
Public Works	(3,503,216)	(4,300,260)	797,044	18.5%	See note (A) below
Airport	3,781	(67,075)	70,856	105.6%	Favorable as line painting of \$15k is pushed to 2024, and the PW labour allocation of 40k has not yet been confirmed or posted.
Wastewater	(2,345)	(70,080)	67,735	96.7%	Immaterial coding corrections required between wastewater and water services.
Waste Management	(218,200)	(386,555)	168,355	43.6%	The MD has experienced a significant reduction in tipping fees since the opening of the Eco Centre. At the time of budget this was unknown, however the changes will be factored into the 2024 budget. The MD has not yet paid three months of CNPC Landfill Costs.
Regional Water	(912,503)	(741,390)	(171,113)	-23.1%	Unfavorable due to the ongoing water crisis (contracted services over 280k) and an unexpected water pump failure that occurred earlier in the year. Other spending is projected to be within budget.
Cemetery - Town of Pincher Creek	-	(50,000)	50,000	100.0%	
Planning	59,369	(94,650)	154,019	162.7%	Favorable mainly due timing. The MD has not been fully invoiced or incurred expenses from ORSCC and Superior Safety codes.
Agricultural and Environmental Services	80,555	(20,770)	101,325	487.8%	Favorable as the 2023 did not factor in all grant money for ALUS (\$35K), Legislative and Resources Mgmt. (\$25k). Additionally favorable spend on chemicals (\$60k) and contracted services (45k) offset slightly by a higher spend on ALUS (30k) and contracts not yet invoiced.
Recreation	(867,120)	(611,650)	(255,470)	-41.8%	Unfavorable due to a increase of 250k to the Regional Community Initiatives Reserve as part of the budget amendments.
Community Services	(360,402)	(425,125)	64,723	15.2%	Immaterial
Deficiency of Revenue over Expenses Before Other	3,458,291	-	3,458,291		
Depreciation	0	-	0		
Surplus (Deficiency) Including Depreciation	3,458,291	-	3,458,291		

Note - The financial information view above is not Generally Accepted Accounting Principles (GAAP), therefore will not tie to the 2023 financial statements. This view is used for budgeting purposes, to help ensure we are funding expenditures appropriately. For example - Transfers to/from reserves are not recorded on the statement of operations for financial reporting purposes, as they are not true revenue/expenses. For tracking and budget purposes they are included in the above summary.

Note A Public Works

Contracted service work is not yet done/used	179,356
No major equipment breakdowns to date	110,012
Fuel is on track to be within budget	240,106
Cold Mix Program is budgeted for 185k, completed 35k of patching work	135,764
Debtenture payments are not yet made	71,520
Other	60,285
Total	797,044

Municipal District of Pincher Creek No 9
Consolidated Statement of Operations (Income Statement) **Financial Reporting View**
As of October 2023
Excluding Depreciation


	Budget	2023	2022	Actual vs Budget
Net municipal property taxes	13,348,620	14,403,357	13,171,798	1,054,737
User fees and sales of goods	435,050	304,965	405,301	(130,085)
Government Transfer for Operating	450,900	619,583	357,079	168,683
Investment income	266,000	110,156	443,394	(155,844)
Penalties and costs of taxes	70,900	59,109	95,009	(11,791)
Licenses and permits	64,300	89,696	95,591	25,396
Proceeds from disposal of capital assets	-	-	-	-
Rental	125,635	50,921	81,468	(74,714)
Other	140,570	87,618	224,773	(52,952)
Total Revenue	14,901,975	15,725,406	14,874,412	823,431
				-
Legislative	306,000	173,197	179,190	(132,803)
Administration	2,246,605	1,654,173	1,966,206	(592,432)
Protective Services	1,248,015	813,852	968,616	(434,163)
Roads, streets, walks and lighting	5,615,560	4,629,972	5,461,101	(985,588)
Airport	106,310	31,956	49,567	(74,354)
Water supply and distribution	826,885	858,270	505,484	31,385
Waste management	406,555	234,493	322,733	(172,062)
Wastewater treatment and disposal	89,080	34,830	25,836	(54,250)
Family and community support services	134,000	138,020	133,514	4,020
Cemeteries and crematoriums	50,000	-	51,870	(50,000)
Land use planning, zoning and development	249,650	97,305	277,224	(152,345)
Agricultural and environmental services	681,170	472,900	450,721	(208,270)
Parks and recreation	465,850	471,320	457,570	5,470
Culture - libraries, museums, halls	448,125	421,793	443,444	(26,332)
Total Expenses	12,873,805	10,032,081	11,293,076	(2,841,724)
				-
Deficiency Excess of Revenue over Expenses Before Other	2,028,170	5,693,325	3,581,336	3,665,155
				-
Government transfers for capital	12,575,000	7,559,679	6,610,453	(5,015,321)
				-
Deficiency Excess of Revenue over Expenses	14,603,170	13,253,004	10,191,789	(1,350,166)

Municipal District of Pincher Creek No 9
Expenses by Object
As of October 2023

Salaries, wages and benefits	4,920,405	3,923,688	4,191,354	(996,717)
Contracted and general services	3,339,815	2,252,125	2,918,581	(1,087,690)
Materials, goods, supplies and utilities	2,399,485	1,964,840	2,165,952	(434,645)
Bank charges and short term interest	10,000	5,634	7,403	(4,366)
Interest on long term debt	92,110	47,038	99,604	(45,072)
Other expenditures	37,900	23,748	29,046	(14,152)
Transfers to organizations and others	1,394,250	1,344,495	1,231,402	(49,755)
Transfer to Local Government	679,840	471,564	645,326	(208,276)
Amortization of tangible capital assets	-	0	-	0
Loss on disposal of tangible capital assets	-	(1,050)	4,408	(1,050)
Total Expenses by Object	12,873,805	10,032,081	11,293,076	(2,841,724)

Recommendation to Council

G2b

TITLE: Carry Forward Reserve – 2023 Adjustment				
PREPARED BY: Meghan Dobie		DATE: November 8, 2023		
DEPARTMENT: Finance				
			ATTACHMENTS:	
Department Supervisor		Date	1. NIL	
APPROVALS:				
<div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 25%; border-top: 1px solid black; border-bottom: 1px solid black;"></div> <div style="width: 25%; border-top: 1px solid black; border-bottom: 1px solid black;"></div> <div style="width: 25%; border-top: 1px solid black; border-bottom: 1px solid black;"></div> <div style="width: 25%; border-top: 1px solid black; border-bottom: 1px solid black;"></div> </div>				
Department Director		Date	CAO	Date

RECOMMENDATION:
That Council change the restricted use of the Community Values Study in the Next Years Completions Reserve, to the Water and Wastewater Infrastructure Reserve (6-12-0-758-6740) for \$20,000.

BACKGROUND:
 The Next Years Completions Reserve hold funds for projects or other expenditures of operational nature that have been carried over from one year to a subsequent year.

The amount highlighted below is no longer be required for their original intended purpose. Thus should be moved out of the Next Year Completions Reserve into a different reserves.

(D) Next Year Completion Reserve	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance	
Admin Artwork	9,611			9,611	Art Committee - Active
Chart of Accounts Project	25,706		(731)	24,975	E Timesheets - Active
Special Consultants - CUPE, AM, COA	10,000		(10,000)	-	
Community Values Study	20,000			20,000	
DAM Study	38,546		(27,549)	10,997	Results and Follow-up - Active
	103,863	-	(38,280)	65,583	

FINANCIAL IMPLICATIONS:
 N/A

ADMINISTRATIVE SUPPORT ACTIVITY

G4a

October 25, 2023 to November 9, 2023

Letters from last Council:

- 2024 PCREMO Budget
- 2024 Organizational Meeting (26 letters)
- 2024 Joint Funding/Joint Budget (39 letters)

Advertising/Social:

- Announcement of Organization Meeting and Changes
- Open House – October 26
- Halloween in the Village
- Strategic Plan Feedback Request
- For F-150 Lightning 3 Month Report
- Airport Road Slumping
- Eco Centre Closure – Remembrance Day Stat
- Coffee with Council – November 16, 2023 at Summerview
- Snow Priority Reminder
- Employment Opportunities – Assistant Manager Public Works & Operator 2

Other Activities:

- Council Package/Meeting
- Participated in Halloween in the Village (October 28, 2023 1 to 4)
- Signage for Eco Centre (Arrived and will be installed)
- Organizing for RMA
- Vacation November 3-7
- Assisting HR with posting of open positions
- Holiday Train planning meeting
- Shootin the Breeze will now be sharing MD Facebook Posts to their website

Upcoming Dates of Importance:

Regular Committee, Council – November 14, 2023

Special Council Meeting – Budget – November 16, 2023

Coffee with Council – Summerview November 16, 2023

Regular Committee, Council – November 28, 2023

Pincher Creek *Parade of lights* Friday Nov 17, 2023

Main Street Pincher Creek | Parade Departs Ranchland Mall at 6:15 p.m.

**Participants and businesses
please register**

Pre-Register Float



SCAN ME

Register for Fire Bowl

Permit



SCAN ME





Highway 3 Twinning Development Association

October 26, 2023

To: Adjacent Member Municipalities

RE: Budget Consideration for 2024 H3TDA Membership Fee

With the financial support of our municipal members, in 2023 Highway 3 Twinning Development Association has continued its advocacy to the Government of Alberta and maintained pressure to see movement in the provinces promise to twin remaining sections of Hwy 3 in 10 years. Specifically, members of the Executive have met with Premier Smith, the Minister of Transportation, and other Ministers and support staff, several times during the year. The Association worked with our members by connecting directly with municipal staff to assist/answer questions, or by providing PowerPoint presentations to Council. Further, we continued our community awareness by hosting a booth to speak with citizens at various tradeshow in Southern Alberta and Presented at a Crowsnest Chamber of Commerce luncheon.

In addition, following engagement with our Board, the Association is actively advocating the Federal Government for cost-share funding for our national transportation corridor. The Executive met with our Southern Alberta MPs to align our Federal message and hand-delivered a request with supporting documents to the Transport Minister during Question Period. Following the cabinet shuffle, we initiated a second wave of document sharing to the Transport, Jobs, and Finance Ministries.

We have continued to engage with stakeholders, providing input into Destination Canada's Hwy 3 development strategy and attending the BC Hwy 3 Coalition April Board meeting in Castlegar, to name a few.

The Association would like to continue the momentum for 2024 and, as such, look to maintain our annual membership contributions from our Adjacent Municipalities at \$0.50 per capita. We look forward to Hosting the ground-breaking of Taber to Burdett twinning in Spring, to continue being the one-point for Hwy 3 twinning status for our members along with keeping the citizens up to date by attending a booth at various tradeshow and gaining new business members!

The Board of Highway 3 Twinning Development Association asks our members to continue to show support toward our mutual goals and include the 2024 membership fee in your 2024 Budget:

The 2024 Membership Fee for MD of Pincher Creek is: **\$1,482.50**
(*Based on 2018 Population 2965 X .50)

Invoices will be issued in January 2024. If further information is required, we are happy to address any questions by phone, email, or a scheduled presentation to Administration, Board or Council.

Additionally, we ask that your advocacy for Twinning of Highway 3 is considered through;

- inclusion in your municipalities Intermunicipal Collaboration Frameworks (ICF), and
- adding the H3TDA link www.twin3.ca to your communities website.

As a reminder, all Municipal members are asked to delegate a representative as the contact with our Association.

Sincerely,

Bill Chapman, President

Highway 3 Twinning Development Association

403-929-3593 * Admin@twin3.ca * **FOLLOW US!** www.facebook.com/twin3.ca/

We speak louder with one voice!

Fire Underwriters Survey supports Canada's volunteer firefighters, our first responders

To continue protecting lives and property and ensuring a minimum level of public fire safety in Canada, we strongly invite you to add your voices to this wake-up call initiative of the Canadian Association of Fire Chiefs

71% of firefighters in the Country are part-time, that's more than 90,000 firefighters. This essential profession no longer attracts these valiant workers we desperately need, because of their low pay, if any. It is only their passion that motivates them: **Protecting our communities**. But that's no longer enough in today's inflationary world. Their remuneration often consists of an annual tax credit of \$3,000 when they fight a minimum of 200 hours per year. And when they exceed that threshold, the tax credit decreases!!

Please take a minute to sign this petition proposed by the Canadian Association of Fire Chiefs to the Government of Canada <https://cafc.ca/page/Bill-C310-Petition> to support Bill C-310's amendments to the Income Tax Act to increase the amount of the tax credit from \$3,000 to \$10,000.

Petition in Support of Volunteer Firefighters and Search and Rescue personnel

Advocacy » National Issues for the Fire Service » Petition in Support of Bill C-310



Petition in Support of Bill C-310:
An Act to Amend the Income Tax Act
(Volunteer Firefighting and
Search and Rescue Volunteer Tax Credit)

Pétition à l'appui du projet de loi C-310 :
Loi modifiant la Loi de l'impôt sur le revenu
(services de pompier volontaire et
de volontaire en recherche et sauvetage)

[Click here to view and sign the e-petition](#)

Pour la version en français, veuillez [appuyer ici](#)



CANADIAN ASSOCIATION
OF FIRE CHIEFS

ASSOCIATION CANADIENNE
DES CHEFS DE POMPIERS

<https://www.cbc.ca/news/canada/new-brunswick/volunteer-firefighter-shortage-new-brunswick-1.6865721>

<https://globalnews.ca/news/9754788/canada-firefighter-shortage-recruitment/#:~:text=But%20the%20number%20of%20volunteers,census%20report%20for%202022%20showed>

Le Service d'inspection des assureurs incendie appuie les pompiers à temps partiel, nos premiers répondants

Pour continuer à assurer une sécurité incendie publique minimale au pays et protéger nos vies et nos biens, nous vous invitons ardemment à joindre vos voix à ce cri d'alarme, en appuyant cette initiative de l'Association canadienne des chefs de pompiers

71% des pompiers au pays sont à temps partiel, ce sont plus de 90 000 pompiers. Ce métier essentiel n'attire plus ces valeureux intervenants à cause de leur faible rémunération, quand ils en obtiennent une. C'est uniquement leur passion qui les motive : **protéger nos communautés**. Mais ce n'est plus suffisant dans le contexte inflationniste d'aujourd'hui. Leur rémunération bien souvent consiste à obtenir un crédit d'impôt annuel de 3 000 \$ lorsqu'ils combattent un minimum de 200 heures par année. Et quand ils les dépassent, le crédit diminue !!!

Nous vous invitons à prendre une minute pour signer cette pétition proposée par l'Association canadienne des chefs de pompiers à l'intention du Gouvernement du Canada <https://cafc.ca/page/Loi-C310-Petition> afin qu'il appuie le projet de loi C-310 proposant une modification de la Loi de l'impôt sur le revenu afin d'augmenter le montant du crédit d'impôt de 3 000 \$ à 10 000 \$.

Pétition à l'appui des pompiers volontaires et du personnel de recherche et de sauvetage



Petition in Support of Bill C-310:
An Act to Amend the Income Tax Act
(Volunteer Firefighting and
Search and Rescue Volunteer Tax Credit)

Pétition à l'appui du projet de loi C-310 :
Loi modifiant la Loi de l'impôt sur le revenu
(services de pompier volontaire et
de volontaire en recherche et sauvetage)

Click here to view and sign the e-petition

For the english version, please [click here](#)



CANADIAN ASSOCIATION
OF FIRE CHIEFS

ASSOCIATION CANADIENNE
DES CHEFS DE POMPIERS

Étude 2023 de l'Association des gestionnaires en sécurité incendie et civile du Québec (AGSICQ) sur Les enjeux de relève chez les pompiers : <https://www.newswire.ca/fr/news-releases/l-agsicq-publie-un-portrait-des-impacts-de-la-penurie-de-main-d-oeuvre-chez-les-pompiers-859614744.html>

From: [Amanda Rees](#)
To: [MDInfo](#)
Subject: Fireworks Sponsorship at Castle Mountain Resort
Date: November 8, 2023 11:42:15 AM

H1d

Hey!

My name is Amanda and I am the events supervisor here at Castle Mountain. I wanted to reach out to see if the M.D of Pincher Creek would be interested in sponsoring our Firework display happening here on December 31st!

The past two years we were able to host our own firework show with the assistance of the covid business support program, of course this year we do not have that. This is a heavily attended event as we offer Night Skiing on Green from 5PM – 8PM and then a fun fire work show at 8:15PM, and of course top it off with an 18+ day lodge party. I try to make most of the night as family fun as possible. Fireworks are free and anyone is able to come up and admire them. For the past two years they have been very well received!

In the past, the firework company I deal with has charged me \$5000. I am seeking a sponsorship for half, so \$2500. I would handle all the logistics behind the fireworks. We would also be happy to mention that the M.D was a helping hand in making this happen!

I thought the M.D may be a great sponsor for the fireworks because it really does bring families in. During our Christmas and New Years eve events we see an average of 1700 people per day, a minimum of 15% of those visitors stay in town and the MD of Pincher Creek. These visitors contribute to the local economy by eating in restaurants, staying in hotels, and by enjoying local services.

Let me know if this is something of interest, or if you have any questions at all!

Have a great day,

Amanda Rees
Events Supervisor

Phone: 403.627.5101 x 289

Email: events@skicastle.ca

Web: www.skicastle.ca

Utilizing our Energy Advantage for Investment Attraction

H2a

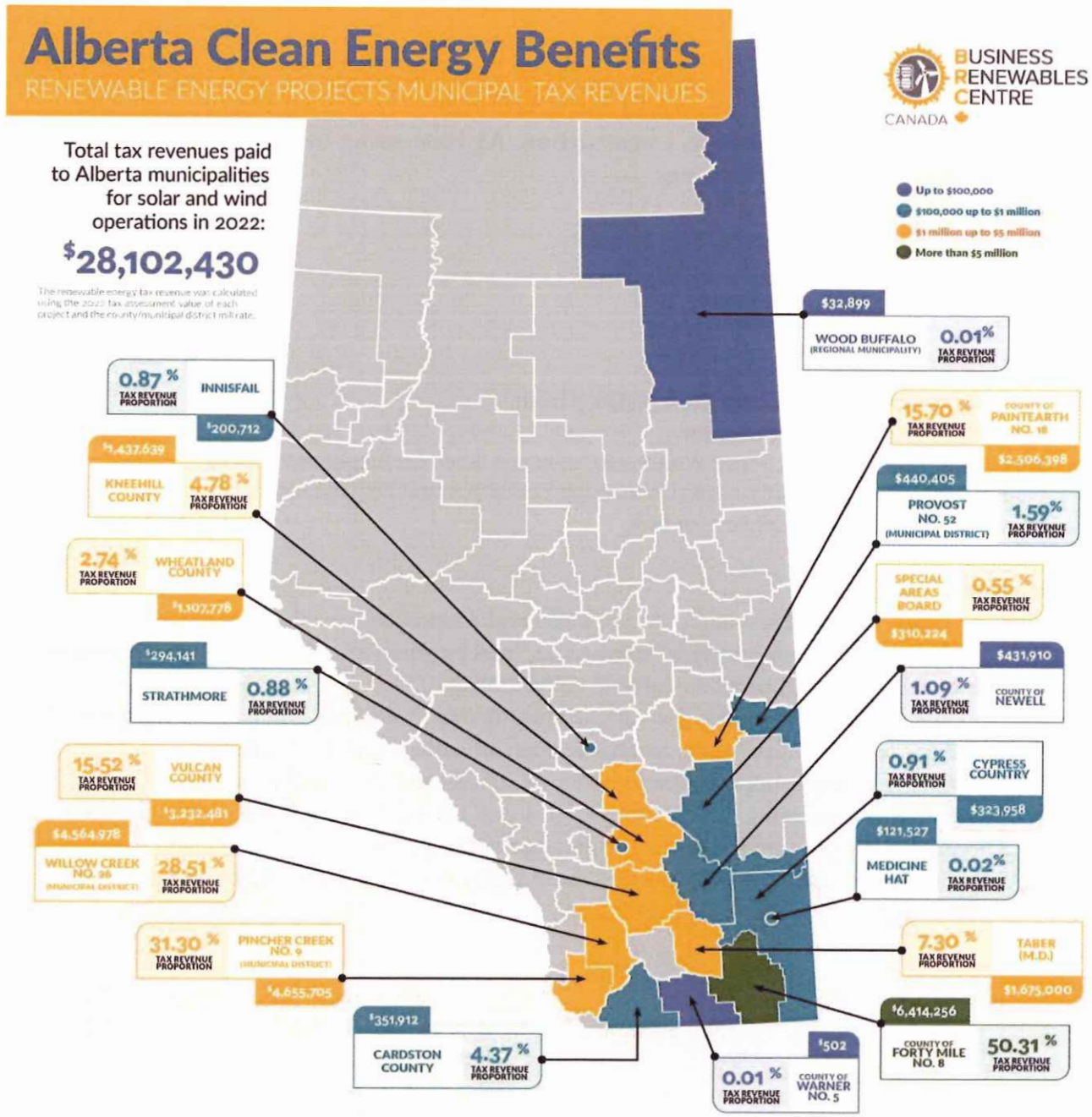
Energy Infrastructure Enhances Investment Opportunities (EIEIO!) 😊

A recent article released by the Business Renewables Centre of Canada provides comparative municipal tax revenue paid to municipalities in 2022. How can the region utilize this information to attract the kinds of businesses and services who value green generation?

<https://businessrenewables.ca/news/renewable-energy-tax-revenues-add-windfall-alberta-municipalities>

Excerpts from the above article:

“The amount of municipal tax revenue coming in from renewable energy has almost tripled to \$28 million since this amount was first estimated back in 2017. BRC-Canada obtained the 2022 tax assessment value of each project and the county/municipal district mill rate in order to calculate the exact amount received by each municipality.



TC Energy

450 - 1 Street S.W. Calgary, AB
Canada, T2P 5H1
Cell: 403-479-8209
teresa_sydenham@tcenergy.com

November 2, 2023

[SENT BY EMAIL]

NOVA Gas Transmission Ltd. (NGTL), a wholly owned subsidiary of TransCanada PipeLines Limited (TCPL), an affiliate of TC Energy Corporation, would like to take this opportunity to provide you with an update on the NGTL West Path Delivery 2023 Project (Project).

The NGTL West Path Delivery 2023 Project, consist of three sections in southern Alberta, that have been integrated into our Western Alberta Mainline system:

- **The Western Alberta System Mainline (WASML) Loop No. 2 Turner Valley Section**, approximately 23 km of 48-inch diameter pipeline, located approximately 3 km northwest of the Town of Diamond Valley, A.B.
- **The Western Alberta System Mainline (WASML) Loop No. 2 Longview Section**, approximately 9 km of 48-inch diameter pipeline, located approximately 30 km southwest of the Town of High River, A.B.
- **The Western Alberta System Mainline (WASML) Loop No. 2 Lundbreck Section**, approximately 7 km of 48-inch diameter pipeline, located approximately 30 km northwest of the Town of Pincher Creek, A.B

NGTL initially mailed communication about the Project in November 2019 and filed an application with the regulator, the Canada Energy Regulator (CER) in October 2020 and received approval December 1, 2022 for approval to construct and operate the Project. Construction activities began in June 2023 on all components.

As of November 1, 2023, all components of this Project are now in-service. The Project anticipates completing final clean-up in Q3 2024, with continued reclamation and monitoring in years to follow.

TC Energy is a leading North American energy infrastructure company with over 70 years of experience and has an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

We believe ongoing communication with the communities that we live and work in is important throughout the life of our assets. We encourage you to contact the local Community Liaison as your first point of contact with questions, concerns or to learn more about our TC Energy's programs. The local Community Liaison is:

Lisa Deck
Senior Community Relations Liaison
403-483-8009
lisa_deck@tcenergy.com

Going forward please do not hesitate to contact Lisa Deck if you have any questions or concerns about TC Energy. Alternatively, you can also contact the Community Relations Department public_affairs_ca@tcenergy.com or at 1-855-895-8754 if you have any questions.

TC Energy

450 - 1 Street S.W. Calgary, AB
Canada, T2P 5H1
Cell: 403-479-8209
teresa_sydenham@tcenergy.com



Sincerely,

Teresa Sydenham
Provincial and Community Relations Project Lead

Enclosure

Living and Working Near Pipelines

Living and working near pipelines.

What you need to know - Natural Gas

Please keep this brochure for future reference in case of an emergency.



Why are you receiving this brochure?

This brochure contains important safety information for those who live and work near pipelines. This includes information about:

- What you can do to ensure safety around pipelines
- How to recognize a pipeline in your area
- Recognizing the signs of a pipeline leak
- What kind of activities are permitted on a pipeline right-of-way
- How TC Energy works to ensure the safety of pipelines

To help you understand the role you play in contributing to pipeline safety, we ask that you review the information provided. If you would like more information or have questions, please contact us at public_awareness@tcenergy.com or call 1-855-458-6715.

In the case of a pipeline emergency, please call 911, and then call TC Energy's emergency number at 1-888-982-7222, which can also be found on the nearest pipeline marker, or on the back of this brochure.

TC Energy respects your privacy. To find out more about TC Energy's commitment to privacy and protecting your personal information, please see www.TCEnergy.com/privacy

The majority of TC Energy's pipelines are regulated by the Canada Energy Regulator in Canada, with some pipelines regulated provincially. This brochure is intended to provide safety information in compliance with regulatory requirements. For more information, visit www.cer-rec.gc.ca or www.tcenergy.com.

Purpose of pipelines and pipeline facilities

Pipelines are the safest and most efficient method to transport the energy that we need and use every day. Our pipelines and pipeline facilities are built using industry best practices, which include using the highest quality materials during construction and implementing a rigorous pipeline maintenance program. This includes the facilities required to safely operate the pipeline, like meter stations and compressor stations.

Meter stations measure the volume of natural gas transported through the pipeline, both at entry points (receipt station) and delivery points (sales station).

Compressor stations are necessary to maintain controlled and appropriate pressure levels along the length of the pipeline to ensure continuous and safe gas flow.

Prevent an incident, before it happens



Click or call before you dig—it's free

The best safety practices stop accidents before they happen. Just like you won't drill into a wall without knowing where the studs are, it makes sense to find out where the underground utilities are located. Unfortunately, digging without a locate is the leading cause of pipeline incidents.

Before conducting any excavation, either by hand or with machinery, contact your local One-Call center at least 3 business days (5 in Ontario) in advance by visiting www.clickbeforeyoudig.com - Canada's source for provincial One-Call rules, regulations and contact information.

The One-Call Center will notify the facility owners in your area, who will send representatives to mark these facilities with flags, paint or other marks, helping you to avoid damaging them. Even with a locate, any excavation on a TC Energy right-of-way requires a TC Energy representative present.

A notification to the One-Call Center is required by law in some areas, and not making a One-Call could result in fines or penalties. The service is free and could prevent accidents, injuries or deaths.

Learn more about the One-Call requirements in your province by visiting www.ClickBeforeYouDig.com

Know what utility markings mean

When you request a locate, colored flags and/or paint are used to mark the location and type of underground utility.

Proposed excavation

Temporary survey markings

Electric power lines, cables, conduit and lighting cables

Gas, oil, steam, petroleum or gaseous materials

Communication, alarm or signal lines, cables or conduit

Potable water

Reclaimed water, irrigation and slurry lines

Sewers and drain lines

Recognizing a pipeline in your area

The general location of pipelines can be determined by two characteristics: a pipeline right-of-way (ROW) and pipeline markers.

Right-of-way

- A ROW can usually be recognized as a cleared strip of land in a linear or fairly straight line, cleared of structures and trees.
- The ROW contains the pipeline and the prescribed area that extends 30 metres on either side of the pipeline where certain activities require written consent from the pipeline operator to ensure the continued safety and integrity of the pipeline.
- The ROW must be kept clear of fences, buildings, trees or any other type of structure. The impact of a fence post, weight of a shed or the roots of a tree can cause either immediate or long-term damage to the pipeline.
- Structures or development could also impede access to the area for any required maintenance or emergency situations, resulting in safety risks and possible costly impacts to structures on the ROW.
- **The existence of the prescribed area does not necessarily mean development of the land cannot occur within the prescribed area, so contact TC Energy early to discuss your plans.**



Pipeline markers

- Found within line-of-sight on a ROW and at locations where the pipeline crosses streets, highways, waterways and railways.
- Markers only show the approximate location of the pipeline, and the depth of the line may vary. **You CANNOT use pipeline markers as a determination of where or where not to dig.**
- Pipeline markers display the pipeline operator, emergency number and the product transported in the pipeline.
- It is against the law to willfully deface, damage, remove or destroy any pipeline sign.
- Only a TC Energy representative can determine the location and depth of the pipeline. Pipelines may not follow a straight course between marker signs.



Warning sign



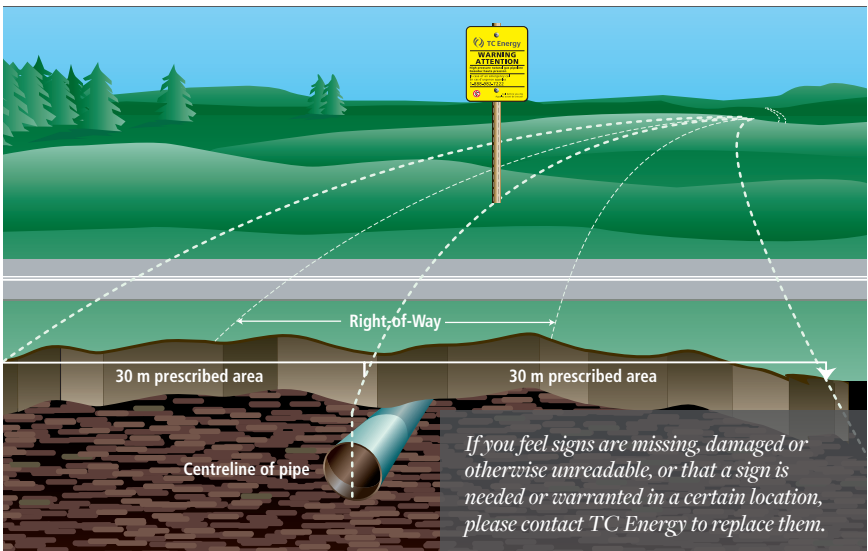
Line marker



Vent marker



Aerial marker



Recognizing a gas pipeline leak

Although a pipeline leak is rare, it is important to know how to recognize the signs. Use your senses of smell, sight and hearing to detect a potential pipeline leak.



Smell

Natural Gas transmission lines are not usually odourized but can have a slight hydrocarbon smell. Smaller gas distribution lines often have an additive to give it a sulphur or “rotten egg” smell.



Sight

A natural gas leak can cause distinct patches of dead vegetation in normally green areas, bubbles in bodies of water, dirt blowing into the air, or ground frosting in summer. If the leak has been ignited, you may also see possible fire or flames above the ground.



Sound

A leak can result in a hissing noise or a loud roar, depending on the size of the release.

Possible hazards of a gas pipeline leak or rupture

- Dizziness or suffocation if a leak occurs in a confined space or high concentration
- Ignition/Fire if a spark or other ignition source is present
- Potential explosion if the natural gas is mixed with air
- Projectiles from site of leak or rupture propelled by the force of escaping gas

Responding to a leak or pipeline strike

A “strike” is any contact with a pipeline and can include mechanical equipment like a backhoe, or hand tools such as a shovel.

Any contact with a pipeline can affect the pipeline’s integrity or the protective corrosion coating, so it’s important to follow these steps so that a TC Energy representative can inspect the pipeline and its coating for any damage.



If you strike a pipeline or witness any of the typical signs of a leak, or any other unusual sights, sounds or smells near a pipeline location, it is important that you follow these steps:

1. Stop all excavation and construction. Shut off all machinery if safe to do so and move away from the area on foot – warn others to do the same.
2. Do not attempt to repair the pipe or operate any valves.
3. Call '911' as soon as you are in a safe location. Describe the situation and inform the operator of any injuries, leaking product or fire.
4. Call TC Energy’s emergency number at **1-888-982-7222** and explain the incident. This number is available on all pipeline marker signs.
5. Do not continue your project until authorized by a TC Energy representative.

If you cause or witness even minor damage to a pipeline or it’s coating, please notify TC Energy immediately. A gouge, scrape, dent or crease requires an inspection and possible repairs for the long-term safety of all parties and the surrounding area.

Do not cover a pipeline that has been disturbed, as it will make it more difficult to find the damaged area.

Consequences of unsafe digging

Please familiarize yourself with the potential consequences of unsafe excavation, including the significant financial costs and fines that may apply in your province. In some cases, expenses or fines may be levied even if no damage occurred.



Interrupted services such as electricity, gas and water.

Over 11,000 damages to underground utilities were reported in Canada in 2017, for an average of over 31 per day*. Some utilities are buried as little as 12 inches below the surface, so even a simple shovel can cause serious damage.



Fines and repair costs to fix the underground utility line(s).

Canada Energy Regulator Administrative Monetary Penalties:

- For individuals the daily penalty could range from \$250 to a maximum of \$25,000 per violation.
- For companies the daily penalty could range from \$1,000 to a maximum of \$100,000 per violation.

Visit www.cer-rec.gc.ca for more information. Provincial bodies also have the ability to fine individuals or companies.



Risk of serious injuries and death.

Between 2008 and 2016, there were 30 injuries and 6 fatalities in Canada due to damages done to underground infrastructure**.

*2017, Common Ground Alliance, DIRT Report

** 2019, CIRANO, Identifying OH&S Risks Related to Damages to Underground

What if I need to use the Right-of-Way?

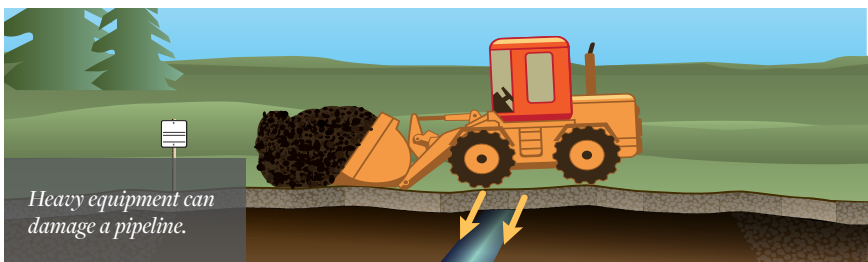
Depending on your plans or activity, it can still be possible for you to work on or use the ROW. Some activities are permitted under normal farming practices, while crossings and encroachments require approval and oversight from TC Energy.

A crossing or encroachment is a temporary or permanent structure across, on, along or under a facility or pipeline right-of-way. A crossing can also mean equipment or machinery crossing over the pipeline right-of-way or facility site. Both need an agreement so that the pipeline operator can understand the scope of work, the risk, and what measures need to be taken to mitigate those risks.

You can learn more about permitted activities and crossing agreements at www.tcenergy.com/safe-digging. Often written consent for minor activities can be obtained directly from a regional TC Energy representative through a locate request.

We're here to help. If you think your activity might require a crossing agreement with TC Energy, you can use our online application form at www.writtenconsent.tcenergy.com or contact us by phone at 1-877-872-5177 or email at crossings@tcenergy.com. To better serve you and speed up your request, please provide the following information:

- Proposed activity – what are you planning to do?
- Location of proposed work (GPS coordinates are preferred)
- Make and model of any equipment that will cross/encroach the pipeline facilities.
- Proposed activity date
- Axle load (weight)
- Your name and phone number
- Email address



What does TC Energy do to ensure pipeline safety?

TC Energy conducts a rigorous pipeline maintenance program to ensure the integrity and safety of our systems. This includes but is not limited to:

- 24/7 monitoring of our facilities
- In-line inspections of pipelines that can identify the smallest of issues or defects for repair
- Regular patrols of the right-of-way
- Multiple shut-down valves to isolate and limit potential releases
- Cathodic protection to prevent corrosion
- Hydrostatic testing
- Investigative digs
- Ground surveys

In addition to this, TC Energy invests millions every year in R&D to improve and enhance the safety of our pipelines, from smart drone patrolling, fiber optic monitoring, GHG reduction and environmental sustainability. TC Energy's employees are trained to meet or exceed all regulated training in Canada.

In the interests of public safety, some segments along TC Energy's pipelines have been designated as High Consequence Areas (HCAs) where extra precautions are taken, known as Integrity Management Programs (IMPS). For information regarding these measures, contact TC Energy at public_awareness@tcenergy.com.



Pipeline Inspection Gauges, or “PIGs” travel through the pipeline to collect information that can then be analyzed to spot imperfections, corrosion, dents or other signs that maintenance may be needed.

TC Energy's response to a pipeline incident

A pipeline incident could involve an uncontrolled or unplanned release of natural gas or oil from the pipeline system. TC Energy's state-of-the-art leak detection systems, elevated safety features and specially trained staff ensure that leaks will be quickly identified and addressed.

In the unlikely event an incident should occur, TC Energy's top priorities are to ensure the safety of the public and emergency responders, and to minimize effects on the environment and surrounding properties. TC Energy will immediately respond by:

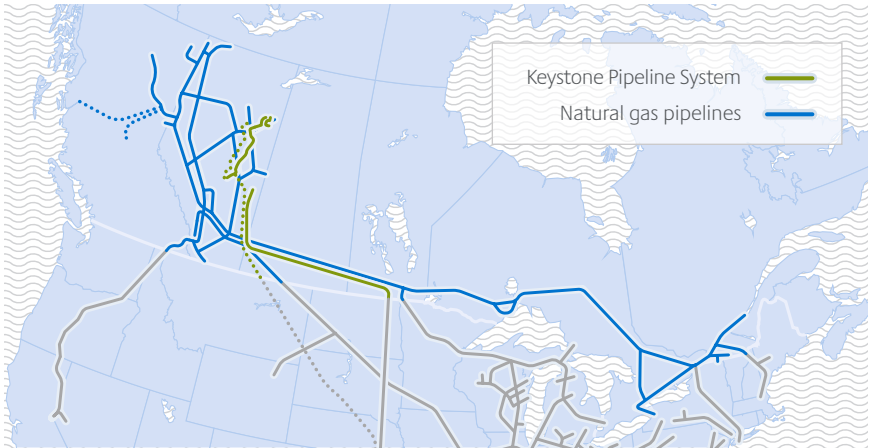
- Shutting down the affected pipeline if necessary
- Isolating the impacted section of the pipeline through either automatic valve shutoff or manual valve operation.
- Dispatching emergency personnel to the location of the incident

Trained crews that are dispatched to the site will coordinate a response with local emergency services. TC Energy will not restart the pipeline until the issue has been addressed and it is safe to do so, with the approval of industry regulators.

TC Energy's policies and practices for emergency response planning go above and beyond the standard regulatory requirements for emergency response.



Emergency responders and TC Energy staff work together at an emergency exercise to ensure all are prepared in the rare event of an emergency.



Important contact information

Emergency 1-888-982-7222

Canadian One-Call centres

British Columbia 1-800-474-6886
 Alberta 1-800-242-3447
 Saskatchewan 1-866-828-4888
 Manitoba 1-800-940-3447
 Ontario 1-800-400-2255
 Quebec 1-800-663-9228
www.clickbeforeyoudig.com

Mobile phone apps

Saskatchewan Sask1st Call
 Quebec Info-Excavation

General inquiries

Phone 1-855-458-6715
 Email public_awareness@tcenergy.com

Applying for written consent

Online writtenconsent.tcenergy.com
 Phone 1-877-872-5177

Crossings inquiries

Email crossings@tcenergy.com
 Quebec Email quebec_crossings@tcenergy.com



H2c

M.D. OF PINCHER
CREEK NO. 9
CROWSNEST PASS
DETACHMENT
(AER) MIDNAPORE
FIELD CENTRE
ALBERTA HEALTH SERVICES
(AHS) - SOUTH ZONE

NOVA GAS
NPS 48 WESTERN ALBERTA SYSTEM MAINLINE
LOOP 2 (WAS35-2-ST TO WAS30-2-RT) LAUNCHER
SURFACE LOCATION
LS 10-11-8-3 W5M



49.633333° N

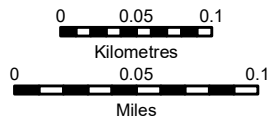
49.633333° N

TOTAL ENTITY COUNT 0

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Legend

- Entities
- Gravel Road



NOVA GAS TRANSMISSION LTD.
NPS 48 WESTERN ALBERTA SYSTEM MAINLINE
LOOP 2 (WAS35-2-ST TO WAS30-2-RT) LAUNCHER
SURFACE LOCATION
LS 10-11-8-3 W5M

NOTIFICATION MAP

Rev.	Description	Date	Prepared By:	evolve	Evolve Project #: 32437	Coordinate System: NAD 1983 UTM Zone 11N
		Date: October 31, 2023		SURFACE STRATEGIES INC.	Page: 1 of 1	Scale: 1:5,000

Blowdown notification

Blowdown details

Date: Nov 29th and Nov 30th Time: Between 7:00 AM and 2:00 PM

Land location: NE 11-8-3 W5M

TC Energy land agent: Reagan Wallewein

Phone number: 306-421-6404

Onsite technician (blowdown co-ordinator): _____

Mike Russel

Cell number: 780-887-6759

Estimated duration of blowdown: Approximately 25 minutes per blowdown

Additional Notes: _____

At TC Energy, the safety of the public and our employees is a top priority. To ensure our pipeline system continues to meet the highest safety standards, we periodically perform routine maintenance as part of our Pipeline Integrity Maintenance Program. As part of this work, you may hear a sustained loud noise known as a “blowdown.”

A blowdown is the act of releasing natural gas from the pipeline system so work can be done safely on the depressurized facilities. TC Energy employees will close the required valves to isolate the facilities and then open a blowdown valve to safely depressurize in a controlled manner. A loud roaring sound may occur when the natural gas is released, although TC Energy may employ tools to minimize this noise whenever possible.



The sound during a blowdown can be as loud as an airplane engine and may last anywhere from a few minutes to multiple hours, depending on the amount of pipe being depressurized. As the flow of gas gradually slows down, the noise also lessens.

After the natural gas is released, a funnel-shaped air expeller is placed on top of the blowdown valve opening, which draws any remaining gas out and makes it safe for activities such as welding.

Once maintenance is complete, work begins to safely bring the line back into service. Natural gas is sent back into the pipeline and, once it reaches pressure, the blowdown valve is opened once again to vent the atmospheric air. Once all the air is removed, the blowdown valve is closed. The line is then pressurized to its normal operating pressure.

Blowdowns of different types occur regularly along our pipeline system, from long sections of large-diameter pipeline to above-ground compressor station maintenance. They are part of the safe maintenance and operation of our facilities. We recognize they can be an inconvenience for our neighbours and we do everything we can to minimize the effects. Residents living in close proximity to the planned blowdown location will receive notification of the blowdown prior to the work beginning.

If you have questions or concerns, please contact TC Energy first.

General inquiries

450 – 1 Street S.W. Calgary, AB
Canada, T2P 5H1

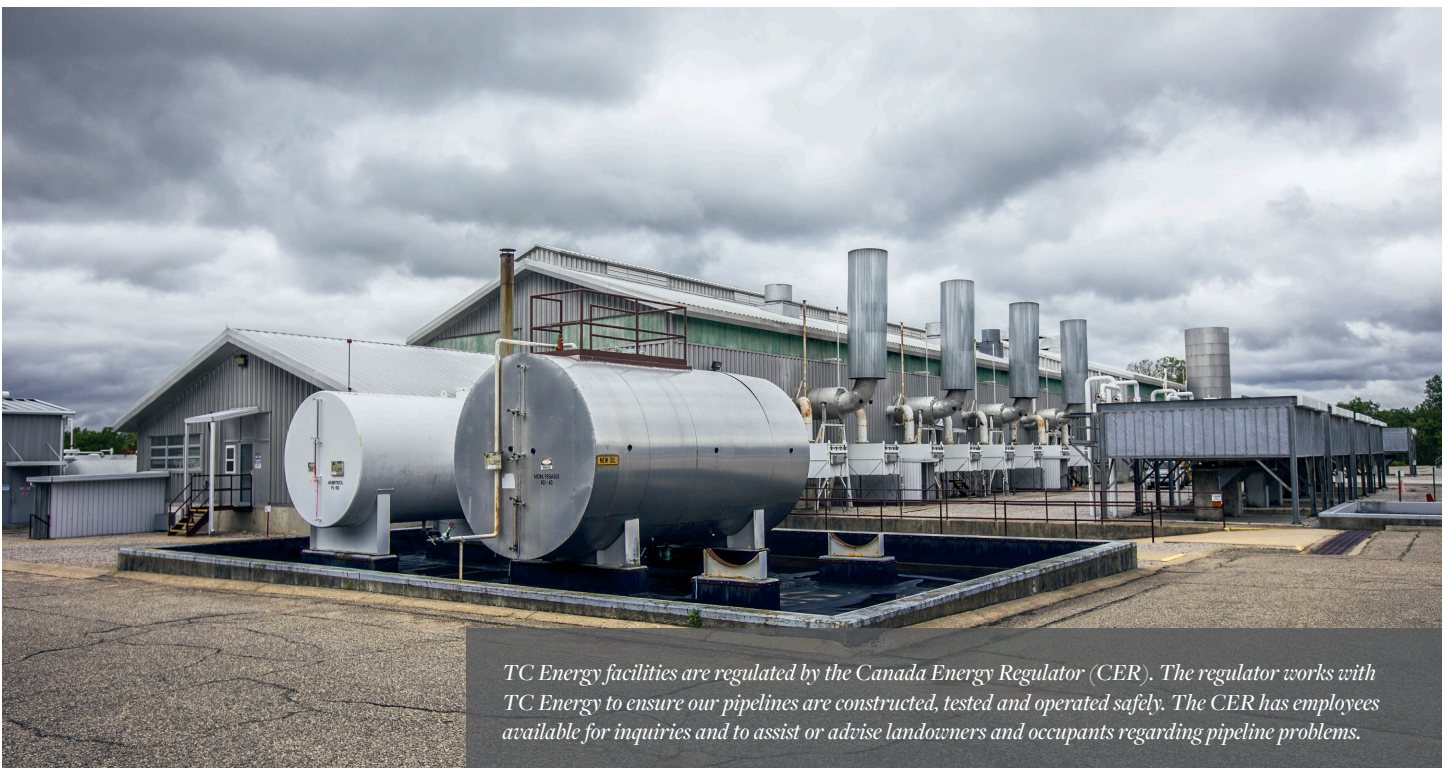
1-866-372-1601

(weekdays 7:30 a.m. to 5 p.m. MST)

cdn_landowner_help@tcenergy.com

In case of a pipeline emergency, call:
1-888-982-7222

[TCEnergy.com](https://www.tcenergy.com)



TC Energy facilities are regulated by the Canada Energy Regulator (CER). The regulator works with TC Energy to ensure our pipelines are constructed, tested and operated safely. The CER has employees available for inquiries and to assist or advise landowners and occupants regarding pipeline problems.